**Innovation Charter High School**
410 East 100th Street
New York, New York 10029
212.722.5871
www.innovationhighschool.org

# NOTICE OF MEETING OF THE BOARD OF TRUSTEES

November 11, 2026

To Whom It May Concern:

The Board of Trustees of Innovation Charter High School (Innovation) is scheduled to have a Special Meeting of the Board of Trustees (Board Retreat) on November 14, 2026, at 9:00 AM. This meeting is open to the public and may be attended in person at the offices of M Moser Associates, located at 233 Broadway, Suite 2401 (24th Floor), New York, New York 10279.

You may also attend via videoconference at the following URL:

https://us06web.zoom.us/j/85938005198

Videoconferencing will be used for this meeting under Public Officers Law Section 103-a and Innovation's Procedures Governing Public and Member Participation in Board Meetings Conducted by Videoconference. The public may attend in person at the address above or by videoconference at the link above. Documents to be discussed will be posted on the school's website before the meeting, and the recording of the meeting will be posted there within five business days.

The Board will take action on the items marked ACTION ITEM below. Other matters arising from the day will be taken up at the regular meeting of the Board on November 17, 2026.

The building is open on Saturday by arrangement with the host. Members of the public who plan to attend in person are asked to email secretary@innovationhighschool.org by 5:00 PM on Friday, November 13, 2026, so that they can be met in the lobby.

Respectfully submitted,

**Joseph Colarusso**
Secretary, Board of Trustees
Innovation Charter High School

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# BOARD OF TRUSTEES RETREAT AGENDA
## NOVEMBER 14, 2026
## 9:00 AM

1. **Roll Call / Sign In** (Secretary)
   *The Chair will state which trustees are present in person and which take part by videoconference.*
2. **Filing of Notice of Meeting**
3. **Welcome, Introductions and Purpose of the Day** (Chair)
   a. Ground rules and the outputs of the day
   b. Introductions: trustees and trustee candidates
4. **The School Today** (Vice Chair; Treasurer)
   a. Mission, program and results
   b. Enrollment, the authorized enrollment of 460, and the request to reduce it
   c. The charter term through June 30, 2029 and the renewal conditions
   d. Finances: the FY2027 budget, reserves and cash
   e. Decisions of the October 20, 2026 meeting
5. **Governance Training** (Chair; Vice Chair)
   a. The charter school board in New York: the charter agreement, the authorizer, and Education Law Section 2853
   b. Duties of a trustee
   c. Open Meetings Law and Freedom of Information Law
   d. Conflicts of interest and the annual disclosure form
   e. Executive session: what it is for
   f. How a board meeting runs
   g. Board commitments pledge
6. **Lunch**
   *Approximately 12:00 PM.*

7. **Bylaws and Board Structure** (Vice Chair)
    a. The operative bylaws (the March 2021 renewal) and the 2024 revision (proposed, not adopted)
    b. Standing committees: Finance, Academic Excellence, People and Resources, Executive
    c. Committee membership sign-ups
    d. The board calendar of annual duties
8. **Officers and the Year Ahead** (Chair)
    a. Officer roles and remote participation by trustees under Public Officers Law Section 103-a
    b. Officer nominations for the November 17, 2026 regular meeting
    c. February 2027 strategy retreat: scope and date
    d. Board priorities for the next 90 days
9. **Approvals** (Chair; Secretary) **[ACTION ITEM]**
    a. Adoption of the Employee Handbook 2026-27 **[ACTION ITEM]**
    b. Adoption of the Student and Parent Handbook 2026-27 **[ACTION ITEM]**
10. **Preview of the November 17, 2026 Regular Meeting** (Chair; Secretary)
11. **Public Comment**
12. **Adjournment**