



**Innovation Charter High School**  
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**BOARD OF TRUSTEES MEETING MINUTES**

**November 18, 2025**  
**6:00 PM**

**1. Roll call/sign in**

The meeting was called to order at **6:05 PM** by **Ms. Massey**. The following Trustees were present: **Latoya Massey (Chair), Callie Hull, Eric Reyes, Yani Peña**. Innovation staff present included: **Kezena Brown, Michelle Ott, Emily Bierwirth, and Mekayah Logan**.

**2. Filing of Notice of Meeting**

The meeting notice was filed in accordance with Open Meetings Law.

**3. Consent Agenda (Secretary)**

**Approval of board minutes**

The Trustees noted that the **October minutes were not yet finalized** and would be completed following the Board's later vote on the Secretary role.

**4. North Star Data Team**

**a. Recruitment/Enrollment Update**

Innovation reported **305 students enrolled**. Since the last meeting, the school enrolled **three new students** and recorded **three student losses**. Recruitment efforts included attendance at **three high school fairs**, showcasing student work to illustrate the Innovation experience, updating recruitment materials to better reflect current programming, continuing school tours, and continued planning for a potential middle school fair.

**b. Attendance Update**

Attendance was reported as **slightly higher year-to-date compared to last year**, and the school reported that it remained **above 80%**. The team described increased capacity for early intervention through attendance groups and highlighted outreach challenges for students who were not attending at all. The school reported approximately **20 students at 0% attendance**, noting that **five** of these students were in GED programs, and that at least one student had earned a GED (with another reportedly earning a GED that day).

**c. Graduation Projections Deep Dive (Class of 2026)**

The school reported a Class of **85 students** (including **13 students who already graduated**, who were noted as still counting toward the graduation rate). At the beginning of the year, **73**

**students** were on track with credits (including the 13 graduates, plus 60 additional students on grade level). The school reported that **16 students were currently failing one or more core classes needed to graduate**, and noted that this figure was not being used for projection purposes at that time given that it was still early in the year. The school reported **12 students** identified as at-risk with credits at the start of the year, with **7 active** and **5 inactive**. Of the active students, **3 were reported as currently passing their classes needed to graduate**, though the team noted that at least one student was not expected to graduate in June due to credit math.

#### **d. Regents Status (Class of 2026)**

The school reported the following Regents status breakdown for the Class of 2026: **55 students Regents-complete; 14 students missing one Regents; 3 missing two Regents; 4 missing three Regents; 2 missing four Regents; 7 missing five Regents**. The school reported that students were scheduled for the Regents exams needed in January, and that many were also scheduled for Regents prep courses (with scheduling constraints noted for students missing multiple Regents due to credit requirements).

### **5. Committee Reports (Committee Chairs)**

#### **Executive Committee**

The Chair reported the Executive Committee had not met since the last board meeting.

#### **Personnel Review Committee (PRC)**

The Chair reported the PRC had not met since the last board meeting.

#### **Academic Excellence Committee (AEC)**

The Chair reported that the AEC's plan was to meet monthly, using an open forum structure until the committee had clearer direction on needs and supports.

#### **Finance Committee**

The Finance Committee reported it was working with the school's finance staff to develop an **updated reforecasted budget** for the school year, reflecting lower enrollment and open positions. The committee reported that budget-to-actuals review showed no significant issues at that time. The committee also reported continued work on cost savings, including continued discussions regarding switching the school's bank accounts to JPMorgan to pursue improved rates and investment options. The committee anticipated an updated forecasted budget for review at the next board meeting, including in Executive Session.

### **6. Other Business**

The Board discussed upcoming school events, including a **Friendsgiving** event scheduled for Tuesday during lunch, and **Winter Jam on December 17**, described as a student talent showcase. The Board also discussed the school's first official dance performance associated with the dance class, and discussed the plan to record and share events on the school's platforms (including the possibility of livestreaming).

**7. Public speaking**

Trustees and staff exchanged holiday well-wishes.

**8. Transition to Executive Session**

The Chair noted the next board meeting would be held in December (reported as **December 16**, the third Tuesday of the month). With no further comments, the Chair concluded the public portion of the meeting at **7:03 PM** for the purpose of entering Executive Session. A second was received.

**9. Executive Session (REDACTED)**

The board held votes for various positions as well as for a transition in who the school banks with.

The Trustees exited Executive Session at **7:37 PM**.

**10. Adjournment**

The meeting was adjourned by the Chair at **7:37 PM**. A second was received.