



Innovation Charter High School
410 East 100th Street
New York, New York 10029
212.722.5871

www.innovationhighschool.org

BOARD OF TRUSTEES MEETING AGENDA

OCTOBER 21, 2025

6:00 PM

1. **Roll call/sign in** – The meeting was called to order by Latoya Massey at 6:03 pm. Latoya Massey, Tavannie Perez, Callie Hull, Eric Reyes, and Julia Baly were present. Quorum was met. Also in attendance were Board candidate Joseph Colarusso. The meeting was accessible in person at all of the locations listed on the notice of meeting, in accordance with Innovation’s [Procedures Governing Public and Member Participation at Board Meetings](#) and was also accessible via a Zoom video conference link.

2. **Filing of Notice of Meeting** - A notice of the meeting was sent to the NY Times and posted publicly at Innovation and on the school website.

3. **Consent Agenda** Approval of board minutes – Ms. Massey made a motion to approve the August meeting minutes, which were unanimously approved.

4. **North Star Data Team** (Dean of Student Affairs)

a. **Enrollment Update** – Enrollment is at 305, with a goal to maintain above 300 and target 350 for next year; significant student attrition noted, especially to schools with uniforms, new facilities, or specialized programs. School culture initiatives (e.g., Unity Day, Spirit Week, Sneaker Ball) prioritized to boost student engagement and retention. Recruitment and retention strategies include more coordinated, high-impact events and leveraging student and family networks for outreach. Continue strategic recruitment efforts, including leveraging current families, feeder schools, and targeted events. Implement student-driven branding and mascot design challenge; increase school pride events and performances-school leadership and student council. Maintain early attendance interventions and expand counseling and restorative practices. Deepen partnerships with local CBOs and explore sustainable arts programming. Connect with Yani Pena to leverage her skills for marketing and support. Invite middle schools to scrimmages with Innovation athletes.

b. **School Climate and Culture**–Survey students for input on desired school experiences and events-school culture team. List monthly award winners on the school website.

c. **Graduation: Progress & Pathways** –High need for improved Tier 1 instruction and data-driven PD; intervention and support structures being strengthened for multilingual learners and students with disabilities. Finalize hiring for ELA 12, SETS provider, and financial literacy; adjust master

schedule based on staffing and enrollment-Kezena Brown and SMT. • Explore additional scheduling software (e.g., USA Scheduler) and create a prioritized "wish list" for future investments

d. **Attendance, At-Risk, and LTA Updates** – No new information since the September Board meeting.

e. **SPED and ELL Updates** –iReady data reviewed. 41 students in Tier 1, 64 students in Tier 2 and 294 students in Tier 3. Working on intervention services to support students, strengthening tier 1 supports and getting additional teachers to support the need for co-facilitated classes.

f. **Restorative Update/SEL** – No new information since the September Board meeting to report.

g. **Staffing Update** – Ongoing challenges in filling co-teacher and substitute roles; creative scheduling and staff redeployment under consideration. Continue outreach to colleges for student teacher placements.

h. **Board Calendar** – PTO meeting for November and holiday activities are coming up. The school will send a schedule for dance, visual arts, and music performances.

5. **Committee Reports** (Committee Chairs) –

PRC – will be working on the evaluation for Kezena Brown

AEC – Julia Baly will be learning from Tavannie Perez to support the AEC committee work.

FINANCE – Update and review P&Ls and budget with finance committee; present revised budget at the next board meeting. Suggestion to explore cash management options with JPM to optimize reserves.

6. **Public speaking** – Julia Baly confirmed as the newest board member.

7. **Other Business** – Review and discuss the annual financial audit, compliance, and management letter for Innovation Charter High School. Two minor recurring accounting misstatements (leasehold improvements and lease classification) will be addressed as best practices moving forward. Audit received an unmodified (clean) opinion for FY2024 and FY2025; no material weaknesses or compliance issues identified. Share details of leasehold improvements and lease classification issues with Callie Hull for future accounting practices-T

8. **Board candidates (Executive Session, Chair, & Trustees)** - The Board entered the Executive Session.

EXECUTIVE SESSION (REDACTED)

No formal votes were taken during the Executive Session. The Trustees exited the Executive Session at 8:01 pm.

10. **Adjournment** – The meeting was adjourned at 8:01 pm by Ms. Massey. Seconded by Tavannie Perez.