



**Innovation Charter High School  
Meeting of the Board of Trustees  
October 17, 2023 6:00 pm**

**BOARD MEETING MINUTES**

**1. Roll call/sign in**

Latoya Massey (The Treasurer), Ramon Perdomo (The Secretary), Monique Francis, Jared McShall Tavannie Perez and Elsie Encarnacion were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website

**3. Consent Agenda (5 minutes, Chair) Approval of board minutes**

The board approved a motion to defer the approval of the board meeting minutes from the 9/19/2023 board meeting to the subsequent board meeting.

**4. North Star Data Team (15 minutes, Prog. Mgr. Student Affairs & Data Accountability; Manager, Operations & HR)**

**a. Enrollment Update**

Ms. Emily Bierwirth presented data slides pertaining to enrollment trends, providing valuable insights for our current status. Additionally, he offered an outlook for the coming months, highlighting potential strategies to further enhance enrollment efforts.

**b. Other Data**

Attendance data and progress towards grades within the current marking period was presented, shedding light on student performance metrics.

**c. Board Calendar**

A list of events occurring in the school community was presented. Trustees updated their calendars.

**5. Committee Reports (10 minutes, Committee Chairs)**

The Academic Excellence Committee is in the preparation phase for this year's applicant pool and has not convened yet. The Finance Committee met yesterday, during which the finance team introduced the budget planning strategy for the upcoming year. Meanwhile, the Personnel Review Committee is actively reaching out to members to schedule their next meeting.

**6. Public speaking (5 minutes)**

No one requested the floor for public speaking.

**7. Presentation of Certified Financial Statements FY23 (Executive Session, 20 minutes, Chad Avink, Forvis)**

[Redacted]

**8. Nominations for Officers of the Board (Executive Session 10 minutes, Chair & ED)**

[Redacted]

**9. Finance & Personnel Matters (Executive Session) (10 minutes, Chair & Trustees)**

[Redacted]

**10. Adjournment**

A motion was made, seconded, and unanimously approved to adjourn the meeting.