



**Innovation Charter High School (Innovation)
Meeting of the Board of Trustees
August 15, 2023 6:00 pm**

BOARD MEETING MINUTES

1. Roll call/sign in

Ramon Perdomo (The Secretary), Monique Francis, Tavannie Perez, Jared McShall and Elsie Encarnacion were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website.

3. Consent Agenda (5 minutes, Chair) Approval of board minutes

The board approved a motion to approve the board meeting minutes from the 7/18/2023 board meeting.

4. North Star Data Team (10 minutes, Prog. Mgr. Student Affairs & Data Accountability; Manager, Operations & HR)

a. Enrollment Update

An update on enrollment: 168 students have accepted spots, up 14 from the last check in. 116 registrations have been completed, up 25 from the July board meeting. The total of completed registrations for 9th grade students is 101, and then we've also accepted more and completed more registrations for students in the 10th, 11th and 12th grades. The enrollment team is in close contact with these registrations to make sure they convert into students that actually attend in september.

b. Other Data

There are no other updates to report during the month of August however, other data points will resume being reported on in September when the school year officially begins.

c. Board Calendar

The Youth Fair is scheduled for August 17th from 12 to 4PM.

5. Committee Reports (10 minutes, Committee Chairs)

The Finance and Audit Committee Meeting

The Finance and Audit Committee Meeting has not met since passing the FY'24 budget but will get back on track in September.

The Academic Excellence Committee

The Academic Excellence Committee is composed of several different stakeholders, including members of the schools staff. With many of those stakeholders currently on vacation the Academic Excellence Committee will reconvene in September.

The Personnel Review Committee

The committee has not met as of yet but as per the last board meeting we intend to begin working on streamlining the evaluation process.

6. Public speaking (5 minutes)

Ms. Tavannie Perez asked how the board collectively can come up with ways to make policies tightened across the board. Due to recent events it is important to do a review of other policy areas and potentially strengthen them. Mr. Stephen Falla Riff responded that he has sent the board an email with information regarding all things related to Innovation policies and procedures, which a meeting can be scheduled to review. Additionally Ms. Perez asked what year we must seek charter renewal, and if it is possible to get an update about progress towards charter goals. Mr. Falla Riff agrees that we can conduct some form of mid point review.

7. Board Member Candidate (Executive Session, 30 minutes, Trustees, Candidate, Board Consultant)

[REDACTED]

8. Finance & Personnel Matters (Executive Session) (10 minutes, Chair & Trustees)

There was no executive session for Finance and Personnel Matters.

9. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.