



**Innovation Charter High School (Innovation)  
Meeting of the Board of Trustees  
July 18, 2023 6:00 pm**

**BOARD MEETING MINUTES**

**1. Roll call/sign in**

Sona Karia (The Chair), Latoya Massey (The Treasurer), Ramon Perdomo (The Secretary), Monique Francis, Tavannie Perez and Jared McShall were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website.

**3. Consent Agenda (5 minutes, Chair) Approval of board minutes**

The board approved a motion to approve the board meeting minutes from the 6/20/2023 board meeting.

**4. North Star Data Team (10 minutes, Prog. Mgr. Student Affairs & Data Accountability; Manager, Operations & HR)**

**a. Enrollment Update**

Ms. Emily Bierwirth reported that 154 students have been accepted for next year. This is 20 more than last year. 91 students have completed registration, 88 of them are 9th graders. The team is actively engaging with the 55 ninth grade students to facilitate their progress. This involves personalized phone calls, school tours, and in-person registration options during the summer.

**b. Other Data**

A chart was presented, showcasing data on student credit status across four school years: first year, second year, third year, and fourth year students. The percentage of students behind in credits increased with each successive year, indicating a potential challenge. Students progressing into their fourth year showed an improvement, with a lower percentage being behind in credits.

**c. Board Calendar**

There are no updates as Innovation is currently on summer break.

**5. CCR Program Report (20 minutes, Director of College and Career Readiness & CTE)**

Ms. Tereena Somaya reported that there is a new CCR Culinary teacher, Lakeisha Karam. The College and Career Readiness (CCR) classes are offered to 11th and 12th graders on alternating days, aiming to enhance post-secondary readiness. The CCR program is school-wide, providing comprehensive support from high school through post-secondary endeavors and beyond. Collaborative efforts span across departments to ensure academic and social-emotional components of student development. Academic planning, individual success, and career exploration are emphasized. CCR department and counseling

department collaborate to guide students through a four-year plan, career goals, and post-secondary planning. CCR courses are now focused on 11th and 12th grades, involving SAT prep, service learning projects, career exploration, and practical application submissions.

## **6. Committee Reports (10 minutes, Committee Chairs)**

### **Finance and Audit Committee**

Ms. Latoya Massey (the Treasurer) reported that the FY'24 has been passed and will be in effect July 1st.

### **Academic Excellence Committee**

Ms. Latoya Massey (The AEC Chair) reported that the Committee is currently on break, and will reconvene in September.

### **Personnel Review Committee**

Ms. Sona Karia (The Chair) reported that the Personnel Review Committee has not met yet, however they look forward to discussing streamlining the review process overall at the next meeting.

## **7. Public speaking (5 minutes)**

Nobody requested the floor for public speaking.

## **8. Board Member Candidate (Executive Session, 30 minutes, Trustees, Candidate, Board Consultant)**

[REDACTED]

## **9. Finance & Personnel Matters (Executive Session) (10 minutes, Chair & Trustees)**

[REDACTED]

## **10. Adjournment**

A motion was made, seconded, and unanimously approved to adjourn the meeting.