

Application: Innovation Charter High School

Stephen Falla Riff - stephen.fallariff@innovationhighschool.org
2020-2021 Annual Report

Summary

ID: 0000000347

Status: Annual Report Submission

Last submitted: Nov 1 2021 04:18 PM (EDT)

Entry 1 School Info and Cover Page

Completed - Nov 1 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION 310400860968

a1. Popular School Name

Innovation Charter Hiigh School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD # 4 - MANHATTAN

d. DATE OF INITIAL CHARTER

12/2009

e. DATE FIRST OPENED FOR INSTRUCTION

9/2010

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Innovation nurtures and develops students to be academically successful, socially mature, emotionally healthy, and equipped to lead self-directed and fulfilling lives.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	College & Career Readiness (CCR): For students at all grade levels, our CCR Department employs a specially designed curriculum to teach and reinforce literacy, collaborative problem solving and critical thinking skills, in order to provide opportunities to students who have been underrepresented historically in higher education. This is accomplished through experiential learning opportunities in our CTE, Enrichment Week courses, community service and internship opportunities, which link career interests with post-high school plans.
KDE 2	Integrated Co-Teaching Program: Effective instruction and support is delivered to students through our Integrated Co-Teaching Model in core subject classrooms, with a General Education teacher and a Special Education teacher in each classroom. The model allows teachers to employ tiered interventions and accelerated learning to meet all students' needs within the classroom, including ELL, SPED, literacy, and numeracy supports. Teachers employ social-emotional learning and principles of culturally responsive teaching to equitably develop all learners.

KDE 3	<p>Data-Informed At-Risk Intervention: The Inclusive Education Team composed of counselors, teachers and administrators collaborates at every grade level to identify the need for multi-tiered systems for student support. These teams rely upon the analysis of a cross section of student data from the Data Team including grades, scores, credits, attendance, behavior, anecdotes from teachers, students, and parents to identify how students are progressing toward achieving their goals and support in closing the achievement gap.</p>
KDE 4	<p>The Writing Revolution (TWR) - Literacy Through Writing: Using TWR, students develop the tools to develop complex ideas, clearly articulate their ideas in writing, and communicate with various audiences in a variety of formats. To increase literacy through reading and writing, Innovation uses the TWR writing development program, and literacy and vocabulary development strategies across all curricula and departments. Tier 2 and Tier 3 intensive literacy interventions are also provided so all students can succeed.</p>
KDE 5	<p>Year-Round Enrollment: We believe that as many students as possible should benefit from the unique programming opportunities available to them at Innovation to prepare them for college, career and life after high school. Therefore, we do not close our admissions process in September, but continuously enroll students throughout the year. These students have varying degrees of academic success and challenges prior to arrival at Innovation; we strive to embrace them all and to provide them all with a robust learning experience.</p>
KDE 6	<p>Professional Development: All staff develop Individual Professional Growth plans (IPGP) that align to the shared school goals. Because staff lead professional development and school change initiatives at different levels within the organization, we practice a shared leadership approach. The School Management Team, chaired by the Executive Director and Principal, oversee all operational matters and governance, instruction</p>

	and student-related matters, finance, human resources, and staffing.
KDE 7	Equity-Drive Student Culture: Our approach to student culture and discipline is rooted in principles of equity, anti-bias policies, restorative justice, and collaborative problem solving, Positive Behavioral Interventions and Supports (PBIS), Social-Emotional Learning (SEL), robust family engagement and the conviction that suspensions and expulsions are applied only after systematic efforts to address the underlying issues have failed. The Attendance Team creates data-based tailored interventions to reengage students in learning.
KDE 8	NA
KDE 9	NA
KDE 10	NA

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://www.innovationhighschool.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

460

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

(No response)

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	410 East 100th Street, New York, New York 10029	2127225871	NYC CSD 4	9-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Stephen Falla Riff	212-722-5871	646-734-8296	stephen.fallariff@innovationhighschool.org
Operational Leader	Starlight Serra	212-722-5871		starlight.serra@innovationhighschool.org
Compliance Contact	Terence Joseph	212-722-5871		terence.josph@innovationhighschool.org
Complaint Contact	Stephen Falla Riff	212-722-5871	646-734-8296	stephen.fallariff@innovationhighschool.org
DASA Coordinator	Danielle Martin	212-722-5871		danielle.martin@innovationhighschool.org
Phone Contact for After Hours Emergencies	Stephen Falla Riff	212-722-5871	646-734-8296	stephen.fallariff@innovationhighschool.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	None	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in School Name	New name: Innovation Charter High School	NA	3/15/2021
2				
3				
4				
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Stephen Falla Riff
Position	Executive Director
Phone/Extension	212-722-5871
Email	stephen.fallariff@innovationhighschool.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

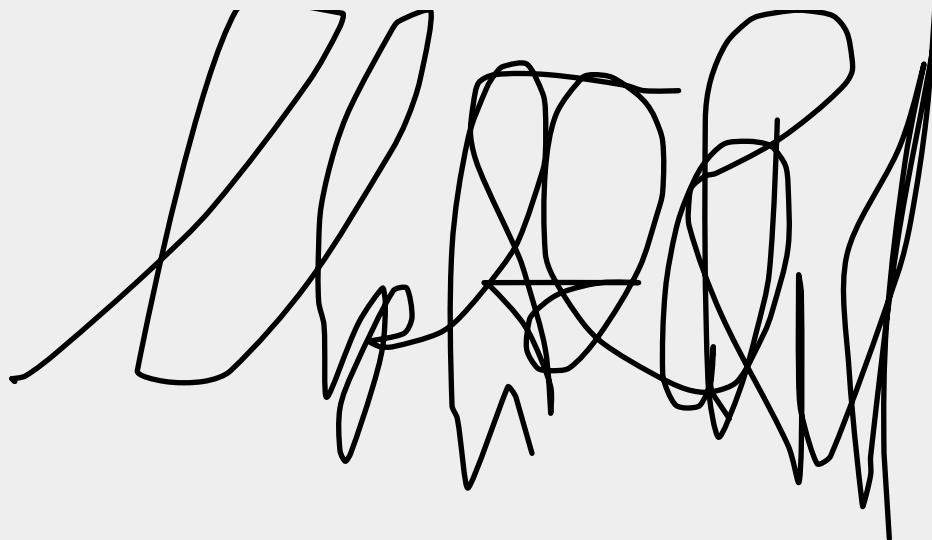
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

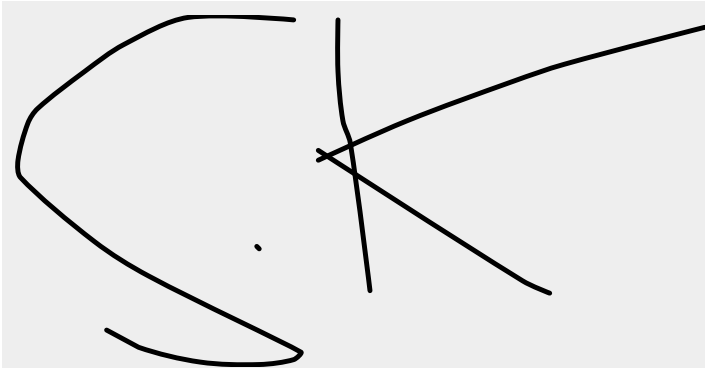
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to be 'K. [unclear]', written on a light gray background.

Signature, President of the Board of Trustees

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a vertical line and a diagonal stroke.

Date

Nov 1 2021

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability			

Academic Goal 1	<p>cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort.</p> <p>A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted.</p>	<p>Regents were not offered last year. Students earned exemptions</p>	Unable to Assess	
	<p>"For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common</p>			

Academic Goal 2	<p>Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort.</p> <p>A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted."</p>	<p>Regents were not offered last year. Students earned exemptions</p>	Unable to Assess	
	<p>"For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core</p>			

Academic Goal 3	<p>English Language Arts) by the end of June of their fourth year in the cohort.</p> <p>A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years."</p>	Regents were not offered last year. Students earned exemptions	Unable to Assess	
	<p>"For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability</p>			

<p>Academic Goal 4</p>	<p>cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort.</p> <p>A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years."</p>	<p>Regents were not offered last year. Students earned exemptions</p>	<p>Unable to Assess</p>	
------------------------	---	---	-------------------------	--

	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort.</p>			
Academic Goal 5	<p>A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an</p>	<p>Regents were not offered last year. Students earned exemptions</p>	Unable to Assess	

	English language learner in ATS on 10/31 of any of the four cohort high school years.			
Academic Goal 6	<p>"For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort.</p> <p>A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time</p>	<p>Regents were not offered last year. Students earned exemptions</p>	Unable to Assess	

	<p>they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years."</p>			
Academic Goal 7	<p>"For each year of the schools renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort.</p> <p>A student will be counted toward this goal if they</p>	<p>Regents were not offered last year. Students earned</p>	Unable to Assess	

	<p>have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years."</p>	exemptions		
	<p>"For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common</p>			

Academic Goal 8	<p>Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort.</p> <p>A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years."</p>	<p>Regents were not offered last year. Students earned exemptions</p>	Unable to Assess	
	In each year of the charter term, the school will			

Academic Goal 9	demonstrate increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam.	Regents were not offered last year. Students earned exemptions	Unable to Assess	
Academic Goal 10	In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Regents were not offered last year. Students earned exemptions	Unable to Assess	

2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student	Measure Used to	Goal - Met, Not	2019-2020
--	------------------	-----------------	-----------------	-----------

	Performance Goal	Evaluate Progress Toward Attainment of Goal	Met or Unable to Assess	progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Regents were not offered last year. Students earned exemptions	Unable to Assess	
Academic Goal 12	In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at	Regents were not offered last year. Students earned exemptions	Unable to Assess	

	least two consecutive years.			
Academic Goal 13	<p>In each year of the charter term, the school will demonstrate increased pass rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.</p>	<p>Regents were not offered last year. Students earned exemptions</p>	Unable to Assess	
Academic Goal 14	<p>In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years.</p>	<p>Regents were not offered last year. Students earned exemptions</p>	Unable to Assess	
	For each year of the school's			

Academic Goal 15	renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages.	Citywide data yet not available	Unable to Assess	
Academic Goal 16	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for English language learners as reported by NYSED will be at or above the citywide averages.	Citywide data yet not available	Unable to Assess	
Academic Goal 17	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages.	Citywide data yet not available	Unable to Assess	
Academic Goal 18	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible	Citywide data yet not available	Unable to Assess	

	for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages.			
Academic Goal 19	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	65 out of 84 students = 77.4%	Met	
Academic Goal 20	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	58 out of 90 students = 64.4%	Not Met	

3. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	53 out of 86 students = 61.6%	Not Met	
Academic Goal 22	Each year, at least 75 percent of students in the high school accountability cohort passing an English Regents exam will have a score of 75 or	Regents were not offered last year. Students earned exemptions	Unable to Assess	

	above by the end of their fourth year.			
Academic Goal 23	Each year, at least 75 percent of students in the high school accountability cohort passing an English Regents exam will have a score of 65 or above by the end of their fifth year.	Regents were not offered last year. Students earned exemptions	Unable to Assess	
Academic Goal 24	Each year, the percentage of students in the high school accountability cohort passing an English Regents exam with a score of 75 or better by the end of their fourth year will exceed that of the average percentage of students passing an English Regents exam in the NYCDOE-approved "comparison" group of NYC high schools with student populations comprising a similar percentage of SWDs and economically disadvantaged students as	Regents were not offered last year. Students earned exemptions	Unable to Assess	

	Innovation.			
Academic Goal 25	Each year, the percentage of students in the high school accountability cohort passing an English Regents exam with a score of 65 or better by the end of their fifth year will exceed that of the average percentage of students passing an English Regents exam in the NYCDOE-approved “comparison” group of 8 NYC high schools with student populations comprising a similar percentage of SWDs and economically disadvantaged students as Innovation.	Regents were not offered last year. Students earned exemptions	Unable to Assess	
Academic Goal 26	Each year, at least 75 percent of students in the high school accountability cohort passing a Math Regents exam will have a score of 75 or above by the end of their fourth	Regents were not offered last year. Students earned exemptions	Unable to Assess	

	year.			
Academic Goal 27	Each year, at least 75 percent of students in the high school accountability cohort passing a Math Regents exam will have a score of 65 or above by the end of their fifth year.	Regents were not offered last year. Students earned exemptions	Unable to Assess	
Academic Goal 28	Each year, the percentage of students in the high school accountability cohort passing a Math exam with a score of 75 or better by the end of their fourth year will exceed that of the average percentage of students passing a Math Regents exam in the NYCDOE-approved “comparison” group of NYC high schools with student populations comprising a similar percentage of SWDs and economically disadvantaged students as Innovation.	Regents were not offered last year. Students earned exemptions	Unable to Assess	

Academic Goal 29	Each year, the percentage of students in the high school accountability cohort passing a Math exam with a score of 65 or better by the end of their fifth year will exceed that of the average percentage of students passing a Math Regents exam in the NYCDOE-approved “comparison” group of NYC high schools with student populations comprising a similar percentage of SWDs and economically disadvantaged students as Innovation.	Regents were not offered last year. Students earned exemptions	Unable to Assess	
Academic Goal 30	At least 75 percent of 12th grade students will apply and be accepted to post-secondary institutions, colleges or universities within one year of their graduation from Innovation. This goal will be measured by a review of the school’s roster of	75.9% (as of 10.27.21)	Met	

	12 th grade students and their letters of admission or acceptance or similar evidence of acceptance.			
Academic Goal 31	Each year, at least 75 percent of the students enrolled in the College and Career Readiness (CCR) program will visit a college and/or other post-secondary institution of learning.	70%	Not Met	Students attended virtual college tours in 20-21 (lunchtime visits and in-class visits to CCR12). Due to COVID-19 pandemic, colleges did not allow campus visits.
Academic Goal 32	Each year, at least 80 percent of students enrolled as of BEDS Day will complete the CCR requirements successfully to advance to the next level and at least 85 percent of 12 th grade students enrolled in the CCR program will meet the program requirements for successfully exiting the program.	"48/68 = 71% of non-12th graders 44/92 = 48% of 12th graders"	Not Met	Innovation will hold 1-on-1 meetings with students during lunch and after school to support their success in CCR program. Assesments will be further scaffolded to support the learning needs of diverse learners in the classes.
	By the completion of 12 th grade, at least 80 percent of students will have demonstrated			

Academic Goal 33	college and career readiness skills, including critical writing, reading and collaboration skills, as measured by successful completion of CCR requirements, including annual projects, a senior thesis project and research papers evaluated using school-approved rubrics.	Data not yet available	Unable to Assess	
Academic Goal 34	Each year, Innovation will perform at the 60 th percentile or above compared with citywide averages for its 4-year graduation rate and in the 60 th percentile or above compared with citywide averages for its 6-year graduation rate.	Citywide data yet not available	Unable to Assess	
Academic Goal 35	Each year, Innovation's 4-year graduation rate and 6-year graduation rates will exceed the average 4-year and 6-year graduation rate of the NYCDOE-approved "comparison"	Comparison group data yet not	Unable to Assess	

	group of NYC high schools with student populations comprising a similar percentage of SWDs and economically disadvantaged students as Innovation.	available		
Academic Goal 36	Each year, Innovation will show progress towards having 75 percent of students enrolled in each grade 9-11 accumulate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another school, were incarcerated, left the country, or died during the	<p>"MET GOAL 9th Grade: 83% (19-20) 77.4% (20-21)</p> <p>10th Grade: 78% (19-20) 64.4% (20-21)</p> <p>MET GOAL 11th Grade: 55% (19-20) 61.6% (20-21)"</p>	Not Met	Though Innovation MET the goal 9th and 11th graders, we did not show progress with our 10th graders. Through Innovation's advisory system, Innovation will conduct credit check-ins with students multiple times through the school year to review and create action plans for credit attainment. Innovation will provide tiered instructional supports for students with low academic performance. Twice per year, Innovation will

	<p>school year. Innovation will report this each September by submitting a report of student credit accumulation from the previous school year for purposes of the NYC DOE School Quality Reports.</p>			<p>hold parent teacher conferences where academic action plans are created for students in danger of retention.</p>
Academic Goal 37	<p>Each year, at least 80 percent of student who have enrolled in a Career and Technical Skills Training program will complete the CCR program successfully to advance to the next level.</p>	<p>30/33 = 91% of students</p>	Met	
Academic Goal 38	<p>For Career and Technical Skills Training Programs that are approved by the NYS Education Department as Career and Technical Education (CTE) programs, at least 75% of students who obtain seven credits in technical skills in the CTE-approved program within four years of study will exit the</p>	<p>Program is in existence for 2 years.</p>	Unable to Assess	

	program with an industry certification or license.			
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				
Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
Academic Goal 45				
Academic Goal 46				
Academic Goal 47				
Academic Goal 48				
Academic Goal 49				
Academic Goal 50				
Academic Goal 51				
Academic Goal 52				
Academic Goal 53				
Academic Goal 54				
Academic Goal 55				
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, the school self-reported average daily student attendance rate shall meet or			

Org Goal 1	exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Community School District data not yet available	Unable to Assess	
Org Goal 2	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in the school in ATS on 10/31 the following school year, excluding terminating grades.	Community School District data not yet available	Unable to Assess	
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	Community School District data not yet available	Unable to Assess	
	Each year, the			

Org Goal 4	school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Community School District data not yet available	Unable to Assess	
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	Community School District data not yet available	Unable to Assess	
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	Community School District data not yet available	Unable to Assess	
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	Community School District data not yet available	Unable to Assess	

Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	Community School District data not yet available	Unable to Assess	
Org Goal 9	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	ATS & Per Pupil Invoice	Met	
Org Goal 10	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.	This past year's survey was informational only	Unable to Assess	

Org Goal 11	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p>	This past year's survey was informational only	Unable to Assess	
Org Goal 12	<p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met</p>	This past year's survey was informational only	Unable to Assess	

	this goal if at least 50% of students participate in the survey.			
Org Goal 13	Each year, the number of disciplinary referrals and/or restrictive interventions will be reduced by at least 5 percent.	No Discipline Referrals in 2021-2022	Met	
Org Goal 14	Each year, Innovation will be in "Good Standing" for purposes of the Every Student Succeeds Act or will make progress towards being in "Good Standing".	"The accountability status of public schools and districts in New York State for the 2021-22 school year will be the same as it was for the 2020-21 school year."	Unable to Assess	
Org Goal 15	Each year, teachers will express satisfaction with their jobs by signing and returning offer letters at a rate of 90% or more not later than the end of the then current school year.	Percentage of offer letters returned by teaching staff	Met	
	Innovation will continue to work	Number and value of academic, social, health and human services partnerships, and services provided to students and families.		

Org Goal 16	towards adopting the "community schools model" by engaging in partnerships that focus on integrating academics, services, supports and opportunities into the school.	Innovation is a member of the East Harlem Human Services Consortium (a group of health and human services providers) and makes regular referrals through our Dean of Family and Community Partnerships, who acts as a resource coordinator for our students and their families	Met	
Org Goal 17	Each year teachers will express satisfaction and experience professional development by engaging in their own individualized professional development pathways culminating in a minimum of 40 hours of internal and external professional development, and by actively participating in teacher leadership initiatives at the school.	"Number of hours engaged in professional development for each teacher; participation in teacher leadership roles; participation in professional development activities. All teaching staff engaged in the ""My40"" program, which ensures completion of at least 40 hours of professional development. Many teachers participated in the School Leadership Team. All teachers received training in The Writing	Met	

		Revolution."		
Org Goal 18	Each year, at least 75% of Innovation students will engage in structured activities aimed at helping them develop leadership qualities through civic involvement, social activism and community-service.	"The multiple leadership opportunities provided to Innovation students including: Classroom Projects designed to address social justice issues, Service Day"	Met	
Org Goal 19	Each year, 95 percent of all students enrolled on the last day of the school year will return the following school year, excluding students that have transferred to a private school or a school outside of NYC.	278 out of 302 students (92%) of all students enrolled on the last day of the school year returned the following school year	Partially Met	Families relocated out of state due to COVID-19. Innovation will conduct exit surveys with families to understand their needs and reasons for transferring. We will use this data to address family needs that we have the capability to address.
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Independent Fiscal Audit	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Board-approved budget	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	ATS & Per Pupil Invoice	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[RCHSI GAS FS21 Final](#)

Filename: RCHSI_GAS_FS21_Final.pdf **Size:** 309.9 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 29 2021

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[ICHS Audited Annual Financial Report Template \(1\)](#)

Filename: ICHS_Audited_Annual_Financial_Repo_TTgPi8s.XLSX **Size:** 63.7 kB

Entry 4c - Additional Financial Documents

Completed - Nov 1 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[RCHSI ACL21 Final](#)

Filename: RCHSI_ACL21_Final.pdf **Size:** 544.8 kB

[September 2021 Escrow Account Innovation](#)

Filename: September_2021_Escrow_Account_Innovation.pdf **Size:** 503.8 kB

Entry 4d - Financial Services Contact Information

Completed - Nov 1 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Atiba Fraser	atiba.fraser@innovationhighschool.org	212-722-5871

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph Blatt	jblatt@bkd.com	212-867-4000	5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Lola Barbarash	237 W. 35 St., NY, NY 10001	lbarbarash@csbm.com	888-710- 2726	9

Entry 5 - Fiscal Year 2021-2022 Budget

Completed - Nov 1 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[ICHS FY 2022ARBudget \(1\)](#)

Filename: ICHS_FY_2022ARBudget_1.xlsx **Size:** 36.9 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 1 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[Latoya Massey Conflict of Interest - Financial Disclosure](#)

Filename: Latoya_Massey_Conflict_of_Interest__XvNtukq.pdf **Size:** 45.8 kB

[George Sarkissian Conflict of Interest - Financial Disclosure 2021](#)

Filename: George_Sarkissian_Conflict_of_Interest_LUQeQrO.pdf **Size:** 97.6 kB

[Jaynemie Angbah Conflict of Interest + Financial Disclosure 2021](#)

Filename: Jaynemie_Angbah_Conflict_of_Interest_je4XauJ.pdf **Size:** 1.9 MB

[Alexander Gallin Conflict of Interest - Financial Disclosure 2021](#)

Filename: Alexander_Gallin_Conflict_of_Interest_z1xPi7b.pdf **Size:** 751.6 kB

[Jared McShall Conflict of Interest - Financial Disclosure 2021](#)

Filename: Jared_McShall_Conflict_of_Interest_vDIZ0fC.pdf **Size:** 1.4 MB

[Gicel Adon Conflict of Interest - Financial Disclosure 2021](#)

Filename: Gicel_Adon_Conflict_of_Interest_-_F_oep2KP6.pdf **Size:** 2.5 MB

[Ramon Perdomo Conflict of Interest - Financial Disclosure 2021](#)

Filename: Ramon_Perdomo_Conflict_of_Interest_-_gGd28v8.pdf **Size:** 203.5 kB

[Sona Karia Conflict of Interest + Financial Disclosure 2021](#)

Filename: Sona_Karia_Conflict_of_Interest_Fi_NFWdMuC.pdf **Size:** 1.9 MB

[Tavannie Perez Conflict of Interest + Financial Disclosure 2021](#)

Filename: Tavannie_Perez_Conflict_of_Interest_V9dyxnk.pdf **Size:** 470.1 kB

Entry 7 BOT Membership Table

Completed - Nov 1 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Sona Karia	sonakaria@gmail.com	Chair	Executive Committee Finance & Audit	Yes	3	02/22/2018	02/22/2025	11
2	George Sarkissian	nygeorge@gmail.com	Vice Chair	Executive Committee Personnel Review	Yes	3	3/13/2022	3/13/2027	11

				Committee					
3	Ramon Perdomo	Perdomo.ramon@gmail.com	Secretary	Executive Committee Academic Excellence Committee	Yes	1	6/01/2020	6/01/2025	12
4	Latoya Massey	ms.latoyamassey@gmail.com	Treasurer	Executive Committee Finance and Audit	Yes	1	03/01/2018	03/01/2023	12
5	Jared McShall	jaredmcshall@yahoo.com	Trustee/Member	Finance & Audit	Yes	1	03/01/2018	03/01/2023	9
6	Gicel Adon	Gadon430@gmail.com	Trustee/Member	Academic Excellence	Yes	1	6/01/2020	06/01/2025	9
7	Jaynemarie Angbah	jaynemarieangbah@gmail.com	Trustee/Member	Academic Excellence	Yes	1	07/04/2019	07/04/2024	10
8	Alex Galin	agallin@gmail.com	Trustee/Member	Personnel Review Committee	Yes	1	06/01/2020	06/01/2025	9
	Tavanni	tavannipe.perez	Parent	Finance & Audit			10/01/2	10/01/2	

9	e Perez	@yahoo.com	Rep	Committee	Yes	1	020	023	9
---	---------	--	-----	-----------	-----	---	-----	-----	---

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	9
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed - Nov 1 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

Board Meeting Minutes 7-21-20 (2)

Filename: Board_Meeting_Minutes_7-21-20_2.pdf **Size:** 66.5 kB

Board Meeting Minutes 8-24-20 (1)

Filename: Board_Meeting_Minutes_8-24-20_1.pdf **Size:** 75.1 kB

Board Meeting Minutes 9_15_20 & 9_18_20 - Redacted (1)

Filename: Board_Meeting_Minutes_9_15_20_9_18_QdS7bIv.pdf **Size:** 62.4 kB

Board Meeting Minutes 10-20-20

Filename: Board_Meeting_Minutes_10-20-20.docx_1.pdf **Size:** 56.4 kB

Board Meeting Minutes 11-17-20

Filename: Board_Meeting_Minutes_11-17-20_Unre_aDFQcFv.pdf **Size:** 57.1 kB

Board Meeting Minutes 12-15-20

Filename: Board_Meeting_Minutes_12-15-20.pdf **Size:** 63.2 kB

Board Meeting Minutes 3-16-21 Redacted

Filename: Board_Meeting_Minutes_3-16-21_Redacted.docx.pdf **Size:** 57.3 kB

Board Meeting Minutes 4-20-21

Filename: Board_Meeting_Minutes_4-20-21.docx.pdf **Size:** 56.7 kB

Board Meeting Minutes 2-23-21 Redacted

Filename: Board_Meeting_Minutes_2-23-21_Redacted.pdf **Size:** 57.3 kB

Board Meeting Minutes 5-18-21

Filename: Board_Meeting_Minutes_5-18-21_.docx.pdf **Size:** 60.0 kB

Board Meeting Minutes 6-15-21

Filename: Board_Meeting_Minutes_6-15-21.docx.pdf **Size:** 55.3 kB

Redacted Board Meeting Meeting Minutes 1-19-21

Filename: Redacted_Board_Meeting_Meeting_Minu_J7woLnz.pdf Size: 57.4 kB

Entry 9 Enrollment & Retention

Completed - Nov 1 2021

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	Attend DOE and Charter High school Fairs -Attend Community Youth Fair -Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's,	Attend DOE and Charter High school Fairs -Attend Community Youth Fair -Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's,

Economically Disadvantaged	<p>Housing Developments, Community Board meetings and tenant associations -</p> <p>Presentations to 8th classes in CDS4 and outside districts</p> <p>-work closely with middle school parent coordinators and arrange visits for middle school parents</p> <p>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</p>	<p>Housing Developments, Community Board meetings and tenant associations -</p> <p>Presentations to 8th classes in CDS4 and outside districts</p> <p>-work closely with middle school parent coordinators and arrange visits for middle school parents</p> <p>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</p>
English Language Learners	<p>-Attend DOE and Charter High school Fairs -Attend Community Youth Fair</p> <p>-School Fair at The Rafael Hernandez Dual Language Magnet School</p> <p>-Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations -</p> <p>Presentations to 8th classes in CDS4 and outside districts</p> <p>-work closely with middle school parent coordinators and arrange visits for middle school parents</p> <p>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</p>	<p>-Attend DOE and Charter High school Fairs -Attend Community Youth Fair</p> <p>-School Fair at The Rafael Hernandez Dual Language Magnet School</p> <p>-Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations -</p> <p>Presentations to 8th classes in CDS4 and outside districts</p> <p>-work closely with middle school parent coordinators and arrange visits for middle school parents</p> <p>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</p>
	<p>-Attend DOE and Charter High school Fairs</p> <p>-Attend Community Youth Fair</p> <p>-Outreach to Community base organization</p> <p>-Arrange Presentations at local Middle Schools, CBO's,</p>	<p>-Attend DOE and Charter High school Fairs</p> <p>-Attend Community Youth Fair</p> <p>-Outreach to Community base organization</p> <p>-Arrange Presentations at local Middle Schools, CBO's,</p>

Students with Disabilities	<p>Housing Developments, Community Board meetings and tenant associations</p> <ul style="list-style-type: none"> -Presentations to 8th classes in CDS4 and outside districts -Work closely with middle school parent coordinators and arrange visits for middle school parents -Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission. - Present to parents of prospective students so they understand our SPED model and how we work to meet students' needs - Collaborate with parents of prospective students so they understand their rights and how we can work together to support their children's needs 	<p>Housing Developments, Community Board meetings and tenant associations</p> <ul style="list-style-type: none"> -Presentations to 8th classes in CDS4 and outside districts -Work closely with middle school parent coordinators and arrange visits for middle school parents -Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission. - Present to parents of prospective students so they understand our SPED model and how we work to meet students' needs - Collaborate with parents of prospective students so they understand their rights and how we can work together to support their children's needs
----------------------------	---	---

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students. Services that we provide include:</p> <ul style="list-style-type: none"> -At Risk Counseling -Mandated Counseling -Connections with outside resources to provide help and assistance to students and parents. -Speech Services -Parent engagement through our 	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students. Services that we provide include:</p> <ul style="list-style-type: none"> -At Risk Counseling -Mandated Counseling -Connections with outside resources to provide help and assistance to students and parents. -Speech Services -Parent engagement through our

	<p>Parent Coordinator</p> <ul style="list-style-type: none"> -Home Visits -Student Mastery Program -Advisory Program -After school activities and programming -LEAP Program -APEX -CCR(College Career Readiness) 	<p>Parent Coordinator</p> <ul style="list-style-type: none"> -Home Visits -Student Mastery Program -Advisory Program -After school activities and programming -LEAP Program -APEX -CCR(College Career Readiness)
English Language Learners	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students</p> <p>Services that we provide include:</p> <ul style="list-style-type: none"> -At Risk Counseling -Mandated Counseling -Connections with outside resources to provide help and assistance to students and parents. -Speech Services -Parent engagement through our Parent Coordinator -Home Visits -Student Mastery Program -Advisory Program -After school activities and programming -LEAP Program -APEX -CCR(College Career Readiness) - Work closely with the ELL department 	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students</p> <p>Services that we provide include:</p> <ul style="list-style-type: none"> -At Risk Counseling -Mandated Counseling -Connections with outside resources to provide help and assistance to students and parents. -Speech Services -Parent engagement through our Parent Coordinator -Home Visits -Student Mastery Program -Advisory Program -After school activities and programming -LEAP Program -APEX -CCR(College Career Readiness) - Work closely with the ELL department
	<p>School for Innovation we provide several services to retain students with disabilities.</p> <p>Services that we plan to provide will include:</p> <ul style="list-style-type: none"> -At Risk Counseling -Mandated Counseling -Connections with outside resources to provide support and assistance to students and families 	<p>School for Innovation we provide several services to retain students with disabilities.</p> <p>Services that we plan to provide will include:</p> <ul style="list-style-type: none"> -At Risk Counseling -Mandated Counseling -Connections with outside resources to provide support and assistance to students and families

Students with Disabilities	<ul style="list-style-type: none"> -Speech Services - SETSS services - Hearing Services -Parent engagement through our Parent Coordinator -Home Visits -Student Mastery Program -After school activities and programming -LEAP Program -APEX -CCR(College Career Readiness) - Highly engaged classroom strategies and ICT models + TWR strategies = The Warrior Way 	<ul style="list-style-type: none"> -Speech Services - SETSS services - Hearing Services -Parent engagement through our Parent Coordinator -Home Visits -Student Mastery Program -After school activities and programming -LEAP Program -APEX -CCR(College Career Readiness) - Highly engaged classroom strategies and ICT models + TWR strategies = The Warrior Way
----------------------------	---	---

Entry 10 - Teacher and Administrator Attrition

Completed - Nov 1 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Nov 1 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	8
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	2
Total Category A: 5 or 30% whichever is less	10.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	1
Total Category B: not to exceed 5	4.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	0.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	11

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	35

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	46



Thank you.

Entry 12 Organization Chart

Completed - Nov 1 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[2020-2021 Organization Chart](#)

Filename: 2020-2021_Organization_Chart_.pdf **Size:** 87.3 kB

Entry 13 School Calendar

Completed - Nov 1 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 Annual School Calendar

Filename: 2021-2022_Annual_School_Calendar.pdf **Size:** 233.0 kB

Entry 14 Links to Critical Documents on School Website

Completed - Nov 1 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Innovation Charter High School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.innovationhighschool.org/public-documents/annual-reports/
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.innovationhighschool.org/public-documents/2020-21-board-notices-and-related-documents/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.innovationhighschool.org/public-documents/2020-21-board-notices-and-related-documents/
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000067032
4. Lottery Notice announcing date of lottery	https://www.innovationhighschool.org/2020-2021-admissions-lottery/
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.innovationhighschool.org/wp-content/uploads/2015/02/DignityforAllStudentsActPolicy2015.pdf
6. District-wide Safety Plan	https://www.innovationhighschool.org/District-Safety-Plan
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.innovationhighschool.org/wp-content/uploads/2015/02/STUDENT-CODE-OF-CONDUCT-FROM-REVISED-CHARTER.pdf
7. Authorizer-Approved FOIL Policy	https://www.innovationhighschool.org/FOIL-Policy/
8. Subject matter list of FOIL records	https://www.innovationhighschool.org/FOIL-Policy/

Thank you.



Renaissance Charter High School for Innovation

Independent Auditor's Report and Financial Statements

June 30, 2021 and 2020



Renaissance Charter High School for Innovation

June 30, 2021 and 2020

Contents

Independent Auditor's Report.....	1
--	----------

Financial Statements

Statements of Financial Position	3
Statements of Activities.....	4
Statements of Functional Expenses	5
Statements of Cash Flows	7
Notes to Financial Statements	8

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> – Independent Auditor's Report	15
---	-----------

Schedule of Findings and Responses	17
---	-----------

Summary Schedule of Prior Audit Findings	18
---	-----------

Independent Auditor's Report

Board of Trustees
Renaissance Charter High School for Innovation
New York, New York

Report on the Financial Statements

We have audited the accompanying financial statements of Renaissance Charter High School for Innovation, which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Renaissance Charter High School for Innovation as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

Our audits were performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information within the statements of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we also have issued our report dated October 29, 2021, on our consideration of Renaissance Charter High School for Innovation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Renaissance Charter High School for Innovation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Renaissance Charter High School for Innovation's internal control over financial reporting and compliance.

BKD, LLP

New York, New York
October 29, 2021

Renaissance Charter High School for Innovation

Statements of Financial Position

June 30, 2021 and 2020

	2021	2020
Assets		
Current Assets		
Cash and cash equivalents	\$ 1,921,092	\$ 2,035,268
Grants and contracts receivable	349,139	285,264
Prepaid expenses and other current assets	31,838	19,882
	<hr/>	<hr/>
Total current assets	2,302,069	2,340,414
Property and equipment, net	226,649	133,424
Cash reserves	71,018	70,913
Operating reserves – board-designated cash	2,306,043	2,059,137
	<hr/>	<hr/>
Total assets	<u><u>\$ 4,905,779</u></u>	<u><u>\$ 4,603,888</u></u>
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued expenses	\$ 182,336	\$ 96,704
Accrued salaries and related liabilities	513,046	480,370
Deferred revenue	2,418	-
	<hr/>	<hr/>
Total current liabilities	697,800	577,074
	<hr/>	<hr/>
Net Assets		
Without donor restrictions		
Operating	1,883,436	1,949,177
Designated by the board for operating reserve	2,306,043	2,059,137
	<hr/>	<hr/>
Total net assets without donor restrictions	4,189,479	4,008,314
With donor restrictions	18,500	18,500
	<hr/>	<hr/>
Total net assets	4,207,979	4,026,814
	<hr/>	<hr/>
Total liabilities and net assets	<u><u>\$ 4,905,779</u></u>	<u><u>\$ 4,603,888</u></u>

Renaissance Charter High School for Innovation

Statements of Activities

Years Ended June 30, 2021 and 2020

	2021			2020		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
Revenues and Other Support						
Per-pupil operating revenue – resident student enrollment	\$ 6,360,601	\$ -	\$ 6,360,601	\$ 6,486,857	\$ -	\$ 6,486,857
Per-pupil operating revenue – students with disabilities	2,260,594	-	2,260,594	2,003,305	-	2,003,305
Total state and local per-pupil operating revenues	8,621,195	-	8,621,195	8,490,162	-	8,490,162
Government grants and contracts – federal	553,934	-	553,934	384,136	-	384,136
Government grants and contracts – state	31,962	-	31,962	112,811	-	112,811
In-kind contributions	1,919,076	-	1,919,076	2,018,261	-	2,018,261
Interest	7,010	-	7,010	21,082	-	21,082
Contributions and other revenue	23.00	-	23	5,105	18,500	23,605
Total revenues and other support	11,133,200	-	11,133,200	11,031,557	18,500	11,050,057
Expenses						
Program services						
General education	7,024,292	-	7,024,292	6,442,023	-	6,442,023
Special education	2,505,894	-	2,505,894	2,676,884	-	2,676,884
Total program services	9,530,186	-	9,530,186	9,118,907	-	9,118,907
Supporting services						
Management and general	1,413,112	-	1,413,112	1,433,087	-	1,433,087
Fundraising	8,737	-	8,737	6,350	-	6,350
Total supporting services	1,421,849	-	1,421,849	1,439,437	-	1,439,437
Total expenses	10,952,035	-	10,952,035	10,558,344	-	10,558,344
Change in Net Assets	181,165	-	181,165	473,213	18,500	491,713
Net Assets Without Donor Restrictions, Beginning of Year	4,008,314	18,500	4,026,814	3,535,101	-	3,535,101
Net Assets Without Donor Restrictions, End of Year	\$ 4,189,479	\$ 18,500	\$ 4,207,979	\$ 4,008,314	\$ 18,500	\$ 4,026,814

Renaissance Charter High School for Innovation

Statements of Functional Expenses

Years Ended June 30, 2021 and 2020

	No. of Positions*	2021						
		Program Services			Supporting Services			
		General Education	Special Education	Total	Management and General	Fundraising	Total	Total
Personnel Service Costs								
Instructional personnel	56	\$ 3,685,779	\$ 992,628	\$ 4,678,407	\$ -	\$ -	\$ -	\$ 4,678,407
Non-instructional personnel	2	-	-	-	103,006	-	103,006	103,006
Administrative personnel	17	628,191	527,276	1,155,467	680,263	5,458	685,721	1,841,188
Total salaries and staff	75	4,313,970	1,519,904	5,833,874	783,269	5,458	788,727	6,622,601
Payroll taxes and employee benefits		895,929	314,280	1,210,209	165,147	1,151	166,298	1,376,507
Retirement expense		148,745	52,178	200,923	27,418	191	27,609	228,532
Legal fees		-	-	-	500	-	500	500
Audit fees		-	-	-	32,700	-	32,700	32,700
Professional fees		102,703	60,471	163,174	99,060	28	99,088	262,262
Curriculum and classroom		31,919	15,751	47,670	-	-	-	47,670
Student services		32,098	15,839	47,937	-	-	-	47,937
Staff development		52,413	18,386	70,799	9,705	67	9,772	80,571
Office expense		6,339	2,224	8,563	17,694	8	17,702	26,265
Insurance		40,993	14,380	55,373	7,556	53	7,609	62,982
Marketing and recruiting		28,965	11,826	40,791	3,188	22	3,210	44,001
Information technology		61,067	21,421	82,488	11,257	78	11,335	93,823
Non-capitalized equipment and furnishings		10,881	3,817	14,698	2,006	14	2,020	16,718
Repairs and maintenance		9,577	3,359	12,936	16,066	12	16,078	29,014
In-kind rent		1,242,672	435,914	1,678,586	229,063	1,596	230,659	1,909,245
Depreciation and amortization		46,021	16,144	62,165	8,483	59	8,542	70,707
Total expenses		<u>\$ 7,024,292</u>	<u>\$ 2,505,894</u>	<u>\$ 9,530,186</u>	<u>\$ 1,413,112</u>	<u>\$ 8,737</u>	<u>\$ 1,421,849</u>	<u>\$10,952,035</u>

* Supplementary information

Renaissance Charter High School for Innovation
Statements of Functional Expenses (Continued)
Years Ended June 30, 2021 and 2020

	No. of Positions*	2020						
		Program Services			Supporting Services			
		General Education	Special Education	Total	Management and General	Fundraising	Total	Total
Personnel Service Costs								
Instructional personnel	51	\$ 3,244,529	\$ 1,070,930	\$ 4,315,459	\$ -	\$ -	\$ -	\$ 4,315,459
Non-instructional personnel	2	-	-	-	101,560	-	101,560	101,560
Administrative personnel	17	578,156	508,208	1,086,364	657,710	5,166	662,876	1,749,240
Total salaries and staff	70	3,822,685	1,579,138	5,401,823	759,270	5,166	764,436	6,166,259
Payroll taxes and employee benefits		775,361	320,299	1,095,660	154,004	1,048	155,052	1,250,712
Retirement expense		100,544	41,534	142,078	19,970	136	20,106	162,184
Legal fees		-	-	-	54,930	-	54,930	54,930
Audit fees		-	-	-	32,896	-	32,896	32,896
Professional fees		159,377	70,448	229,825	107,540	-	107,540	337,365
Curriculum and classroom		70,531	35,329	105,860	-	-	-	105,860
Student services		54,157	27,128	81,285	-	-	-	81,285
Staff development		33,375	13,787	47,162	6,674	-	6,674	53,836
Travel/conferences		4,511	1,863	6,374	902	-	902	7,276
Office expense		8,095	3,344	11,439	13,321	-	13,321	24,760
Postage, printing and copying		7,708	3,184	10,892	1,541	-	1,541	12,433
Insurance		35,788	14,784	50,572	7,157	-	7,157	57,729
Marketing and recruiting		27,532	11,522	39,054	5,571	-	5,571	44,625
Information technology		44,765	18,492	63,257	8,952	-	8,952	72,209
Non-capitalized equipment and furnishings		11,060	4,569	15,629	2,212	-	2,212	17,841
Equipment rental		11,338	4,684	16,022	2,267	-	2,267	18,289
Repairs and maintenance		4,251	1,756	6,007	1,725	-	1,725	7,732
In-kind rent		1,206,430	498,372	1,704,802	241,254	-	241,254	1,946,056
Depreciation and amortization		64,515	26,651	91,166	12,901	-	12,901	104,067
Total expenses		<u>\$ 6,442,023</u>	<u>\$ 2,676,884</u>	<u>\$ 9,118,907</u>	<u>\$ 1,433,087</u>	<u>\$ 6,350</u>	<u>\$ 1,439,437</u>	<u>\$10,558,344</u>

* Supplementary information

Renaissance Charter High School for Innovation

Statements of Cash Flows

Years Ended June 30, 2021 and 2020

	2021	2020
Operating Activities		
Change in net assets	\$ 181,165	\$ 491,713
Items not requiring operating cash flows		
Depreciation and amortization	70,707	104,067
Loss on disposal of property and equipment	14,301	875
Changes in		
Grants and contracts receivable	(63,875)	(124,063)
Prepaid expenses and other current assets	(11,956)	40,523
Accounts payable and accrued expenses	85,632	49,314
Accrued salaries and related liabilities	32,676	88,680
Deferred revenue	2,418	(11,603)
Net cash provided by operating activities	<u>311,068</u>	<u>639,506</u>
Investing Activities		
Purchase of property and equipment	<u>(178,233)</u>	<u>(34,543)</u>
Net cash used in investing activities	<u>(178,233)</u>	<u>(34,543)</u>
Change in Cash and Cash Equivalents and Restricted Cash	132,835	604,963
Cash and Cash Equivalents and Restricted Cash, Beginning of Year	<u>4,165,318</u>	<u>3,560,355</u>
Cash and Cash Equivalents and Restricted Cash, End of Year	<u><u>\$ 4,298,153</u></u>	<u><u>\$ 4,165,318</u></u>
Cash and Cash Equivalents and Restricted Cash Consist of:		
Cash and cash equivalents	\$ 1,921,092	\$ 2,035,268
Cash reserves	71,018	70,913
Operating reserves – board-designated cash	<u>2,306,043</u>	<u>2,059,137</u>
	<u><u>\$ 4,298,153</u></u>	<u><u>\$ 4,165,318</u></u>

Renaissance Charter High School for Innovation

Notes to Financial Statements

June 30, 2021 and 2020

Note 1: Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

Renaissance Charter High School for Innovation (the School) is an educational corporation that operates as a charter school in the Borough of Manhattan, New York City. On December 15, 2009, the Board of Regents and the Board of Trustees of the University of the State of New York, for and on behalf of the State Education Department, granted the School a charter to operate grades 9-12. On March 4, 2021, the School's charter was renewed by the New York State Board of Regents through June 30, 2026. The School's mission is to develop leadership through innovation. Student innovators achieve academic excellence by setting self-created goals within a three-tiered educational model of core classroom instruction, portfolio-based annual individual projects, and hands-on, experimental learning. During fiscal years 2021 and 2020, the School operated classes for 395 and 402 full-time equivalent general instruction students, of which 130 and 134 were special education students, respectively. The School is supported primarily by state and local per-pupil revenues.

The School was fully remote from March 15, 2020 through the last day of school in June 2021. During that time, all classes remained in session, and were held using distance learning technology, including Google Classroom and Zoom. Notwithstanding the School's remote operations, attendance, enrollment, and graduation levels were maintained at or near the same levels that existed prior to the pandemic. The School returned to nearly 100 percent in-person learning in September 2021, though the School does offer a limited remote option for students with disabilities or with family issues that make in-person learning impossible.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash Equivalents and Restricted Cash

The School considers all liquid investments with original maturities of three months or less to be cash equivalents. At June 30, 2021 and 2020, cash equivalents consisted primarily of money market accounts.

Board designated operating reserves and deposit accounts restricted externally by regulators are considered to be restricted cash.

At June 30, 2021, the School's cash accounts exceeded federally insured limits by approximately \$4,048,000.

Renaissance Charter High School for Innovation

Notes to Financial Statements

June 30, 2021 and 2020

Cash Reserves

The School maintains cash in an escrow account, pursuant to its Charter Agreement, to pay off expenses in the event of dissolution of the School.

Grants and Contracts Receivable

Revenues from government grants and contracts to which the School is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors, which are not based on student enrollment, and are recorded when related expenditures are incurred by the School. Receivables are recorded when the revenue is earned. Bad debt is charged if the receivable is determined to be uncollectible based on periodic review by management. Factors used to determine whether an allowance should be recorded include the age of the receivable and a review of payments subsequent to year end. Receivables are written off against the allowance for doubtful accounts when all reasonable collection efforts have been exhausted. As of June 30, 2021, and 2020, the School had no allowance for doubtful accounts.

Property and Equipment

Property and equipment acquisitions are stated at cost, less accumulated depreciation and amortization. Property and equipment acquisitions with a cost of \$1,000 and an estimated useful life of more than one year are capitalized. Depreciation and amortization is charged to expense on the straight-line basis over the estimated useful life of each asset. Assets under capital lease obligations and leasehold improvements are amortized over the shorter of the lease term or respective estimated useful lives.

The estimated useful lives for each major depreciable classification of property and equipment are as follows:

Furniture and fixtures	5 - 10 years
Equipment	3 - 5 years
Leasehold improvements	10 years
Website development	5 years

Long-Lived Asset Impairment

The School evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset are less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value. No asset impairment was recognized during the years ended June 30, 2021 and 2020.

Renaissance Charter High School for Innovation

Notes to Financial Statements

June 30, 2021 and 2020

Net Assets

Net assets, revenues, gains and losses are classified based on the existence or absence of donor or grantor restrictions.

Net assets without donor restrictions are available for use in general operations and not subject to donor or grantor restrictions. The governing board has designated, from net assets without donor or grantor restrictions, net assets for an operating reserve.

Net assets with donor restrictions are subject to donor or certain grantor restrictions. Some restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor.

State and Local Per-Pupil Revenue

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled are recorded when services are performed in accordance with the charter agreement.

Contributions

Contributions are provided to the School either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

Nature of the Gift	Value Recognized
<i>Conditional gifts, with or without restriction</i>	
Gifts that depend on the School overcoming a donor-imposed barrier to be entitled to the funds	Not recognized until the gift becomes unconditional, <i>i.e.</i> , the donor imposed barrier is met
<i>Unconditional gifts, with or without restriction</i>	
Received at date of gift – cash and other assets	Fair value
Received at date of gift – property, equipment and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

Renaissance Charter High School for Innovation

Notes to Financial Statements

June 30, 2021 and 2020

When a donor stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period are recorded as revenue with donor restrictions and then released from restriction.

Conditional contributions having donor stipulations which are satisfied in the period the gift is received are recorded as revenue and net assets without donor restrictions.

In-Kind Contributions

The School receives in-kind contributions of free and reduced-price lunches directly to a majority of the students and in-kind rent from The New York City Department of Education (NYCDOE). It is the policy of the School to record the estimated fair value of certain in-kind donations as an expense in its financial statements and similarly increase contribution revenue by the same amount.

The School has been provided space in a building owned by NYCDOE at no charge to the School. The space is provided to the School in a building utilization plan provided by NYCDOE. The plan provides approximately 19,755 square feet or 49 percent of the building's educational space to the School. An additional allocation of approximately 4,400 square feet of the facility's shared auditorium and cafeteria space has been calculated based on the School's share of the facility enrollment target. For schools that rent outside space, NYCDOE reimburses them up to 30 percent of their general education funding to cover rental expenses. Based on this, in-kind rent of \$1,909,245 and \$1,946,057 is being recorded in the financial statements for the years ended June 30, 2021 and 2020, respectively.

Contributed Services

Contributions of services are recognized as revenue at their estimated fair value only when the services received create or enhance nonfinancial assets or require specialized skills possessed by the individuals providing the service and the service would typically need to be purchased if not donated. Contribution revenue recognized from contributed services consisted of:

	<u>2021</u>	<u>2020</u>
Pro bono legal services for management and general activities	<u>\$ -</u>	<u>\$ 54,930</u>

Government Grants

Support funded by grants is recognized as the School meets the conditions prescribed by the grant agreement, performs the contracted services or incurs outlays eligible for reimbursement under the grant agreements. Grant activities and outlays are subject to audit and acceptance by the granting agency and, as a result of such audit, adjustments could be required.

Renaissance Charter High School for Innovation

Notes to Financial Statements

June 30, 2021 and 2020

Income Taxes

The School is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law. However, the School is subject to federal income tax on any unrelated business taxable income.

The School files tax returns in the U.S. federal jurisdiction.

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program services, management and general and fundraising categories based on actual expenditures as well as cost allocations based on time spent by personnel in the functional areas.

Note 2: Property and Equipment

Property and equipment at June 30, 2021 and 2020 consists of:

	2021	2020
Furniture and fixtures	\$ 120,644	\$ 149,079
Equipment	511,025	768,624
Leasehold improvements	151,346	65,244
Website development	114,525	114,525
	897,540	1,097,472
Less accumulated depreciation and amortization	(670,891)	(964,048)
	<u>\$ 226,649</u>	<u>\$ 133,424</u>

Note 3: Net Assets With Donor Restrictions

Net assets with donor restrictions at June 30, 2021 and 2020 are available for the following purposes or periods:

	2021	2020
Subject to expenditure for specific purpose		
Student and staff support	\$ 3,500	\$ 3,500
Earth watch program	15,000	15,000
	<u>\$ 18,500</u>	<u>\$ 18,500</u>

Renaissance Charter High School for Innovation

Notes to Financial Statements

June 30, 2021 and 2020

Note 4: Contingencies and Concentrations

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

A significant portion of the School's revenue is paid by NYCDOE.

Note 5: Defined Contribution Pension Plan

The School has a 401(k) defined contribution retirement plan covering substantially all employees. The School provides a matching contribution of up to 5 percent of employee contributions. Pension expense was \$228,532 and \$162,184 for the years ended June 30, 2021 and 2020, respectively.

Note 6: Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of June 30, 2021 and 2020, comprise the following:

	2021	2020
Financial assets		
Cash and cash equivalents	\$ 1,921,092	\$ 2,035,268
Grants and contracts receivable	349,139	285,264
Operating reserves – board-designated cash	<u>2,306,043</u>	<u>2,059,137</u>
Total financial assets	4,576,274	4,379,669
Less:		
Donor imposed restrictions		
Donor restricted funds	18,500	18,500
Internal designations		
Operating reserves – board-designated cash	<u>2,306,043</u>	<u>2,059,137</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 2,251,731</u>	<u>\$ 2,302,032</u>

Renaissance Charter High School for Innovation

Notes to Financial Statements

June 30, 2021 and 2020

The financial assets of the School without donor restrictions or restricted by state laws are available for general expenditures. As part of liquidity management, the School invests cash in excess of daily requirements in cash and cash equivalents. Although the School does not intend to spend from its net assets other than amounts appropriated for general expenditures as part of its annual budget approval and appropriation, amounts could be made available if necessary. During the years ended June 30, 2021 and 2020, the level of liquidity and reserves was managed within the policy requirements.

Note 7: Subsequent Events

Subsequent events have been evaluated through October 29, 2021, which is the date the financial statements were available to be issued.

Effective July 1, 2021, Renaissance Charter High School for Innovation changed its name to Innovation Charter High School.

**Report on Internal Control Over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

Independent Auditor's Report

Board of Trustees
Renaissance Charter High School for Innovation
New York, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Renaissance Charter High School for Innovation, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Renaissance Charter High School for Innovation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Charter High School for Innovation's internal control. Accordingly, we do not express an opinion on the effectiveness of Renaissance Charter High School for Innovation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Renaissance Charter High School for Innovation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BKD, LLP

New York, New York
October 29, 2021

Renaissance Charter High School for Innovation
Schedule of Findings and Responses
Year Ended June 30, 2021

Findings Required to be Reported by *Government Auditing Standards*

No matters are reportable.

Renaissance Charter High School for Innovation
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2021

Reference Number	Summary of Finding	Status
No matters are reportable.		

Board of Trustees and Management
Renaissance Charter High School for Innovation
New York, New York

As part of our audit of the financial statements of Renaissance Charter High School for Innovation (the School) as of and for the year ended June 30, 2021, we wish to communicate the following to you.

AUDIT SCOPE AND RESULTS

Auditor's Responsibility Under Auditing Standards Generally Accepted in the United States of America and the Standards Applicable to Financial Audits Contained in *Government Auditing Standards* Issued by the Comptroller General of the United States

An audit performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States is designed to obtain reasonable, rather than absolute, assurance about the financial statements. In performing auditing procedures, we establish scopes of audit tests in relation to the financial statements taken as a whole. Our engagement does not include a detailed audit of every transaction. Our contract more specifically describes our responsibilities.

These standards require communication of significant matters related to the financial statement audit that are relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. Such matters are communicated in the remainder of this letter or have previously been communicated during other phases of the audit. The standards do not require the auditor to design procedures for the purpose of identifying other matters to be communicated with those charged with governance.

An audit of the financial statements does not relieve management or those charged with governance of their responsibilities. Our contract more specifically describes your responsibilities.

Qualitative Aspects of Significant Accounting Policies and Practices

Significant Accounting Policies

The School's significant accounting policies are described in *Note 1* of the audited financial statements.

Alternative Accounting Treatments

No matters are reportable.

Management Judgments and Accounting Estimates

Accounting estimates are an integral part of financial statement preparation by management, based on its judgments. The following areas involve significant estimates for which we are prepared to discuss management's estimation process and our procedures for testing the reasonableness of those estimates:

- Receivables and allowance for doubtful accounts
- Fair value of in-kind rent contribution and expense

Significant Unusual Transactions

No matters are reportable.

Financial Statement Disclosures

The following area involves particularly sensitive financial statement disclosures for which we are prepared to discuss the issues involved and related judgments made in formulating those disclosures:

- Significant estimates and concentrations

Audit Adjustments

During the course of any audit, an auditor may propose adjustments to financial statement amounts. Management evaluates our proposals and records those adjustments which, in its judgment, are required to prevent the financial statements from being materially misstated. A misstatement is a difference between the amount, classification, presentation, or disclosure of a reported financial statement item and that which is required for the item to be presented fairly in accordance with the applicable financial reporting framework. Some adjustments proposed were not recorded because their aggregate effect is not currently material; however, they involve areas in which adjustments in the future could be material, individually or in the aggregate.

Proposed Audit Adjustments Not Recorded

- Attached is a summary of uncorrected misstatements we aggregated during the current engagement and pertaining to the latest period presented that were determined by management to be immaterial, both individually and in the aggregate, but more than trivial to the financial statements as a whole

Auditor's Judgments About the Quality of the School's Accounting Principles

No matters are reportable.

Other Material Communications

Listed below are other material communications between management and us related to the audit:

- Management representation letter (attached)
- We orally communicated to management other deficiencies in internal control identified during our audit that are not considered material weaknesses or significant deficiencies

OTHER MATTERS

We observed the following matters and offer these comments and suggestions with respect to matters which came to our attention during the course of the audit of the financial statements. Our audit procedures are designed primarily to enable us to form an opinion on the financial statements and, therefore, may not bring to light all weaknesses in policies and procedures that may exist. However, these matters are offered as constructive suggestions for the consideration of management as part of the ongoing process of modifying and improving financial and administrative practices and procedures. We can discuss these matters further at your convenience and may provide implementation assistance for changes or improvements.

Conflict of Interest Policy and Disclosures

We recommend that key members of management disclose, on an annual basis, any organizations that they may be members of and if they are aware of any conflicts of interest. While not required, it is considered a best practice and should be implemented in the School's conflict of interest policy.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within the School and is not intended to be and should not be used by anyone other than these specified parties.

BKD, LLP

New York, New York
October 29, 2021

Renaissance Charter High School for Innovation

ATTACHMENT

This analysis and the attached "Schedule of Uncorrected Misstatements (Adjustments Passed)" and "Schedule of Uncorrected Misstatements (Notes to the Financial Statements)" reflect the effects on the financial statements if the uncorrected misstatements identified were corrected.

QUANTITATIVE AND QUALITATIVE ANALYSIS

	Before Misstatements	Misstatements	Subsequent to Misstatements	% Change
Current Assets	2,302,069	0	2,302,069	0.00%
Non-Current Assets	2,603,710	(92,963)	2,510,747	-3.57%
Current Liabilities	(697,800)	0	(697,800)	0.00%
Non-Current Liabilities	0	0	0	0.00%
Current Ratio	3.30		3.30	0.00%
Total Assets	4,905,779	(92,963)	4,812,816	-1.89%
Total Liabilities	(697,800)	0	(697,800)	0.00%
Net Assets Without Donor Restrictions	(4,189,479)	92,963	(4,096,516)	-2.22%
Net Assets With Donor Restrictions	(18,500)	0	(18,500)	0.00%
Total Net Assets	(4,207,979)	92,963	(4,115,016)	-2.21%
Revenues & Income	(11,133,200)	0	(11,133,200)	0.00%
Costs & Expenses	10,952,035	92,963	11,044,998	0.85%
Change in Net Assets	(181,165)	92,963	(88,202)	-51.31%

Misstatements within Notes to the Financial Statements

- 1 Loss on disposal of property and equipment included on statement of functional expenses, rather than separate line on statement of activities

Client: Renaissance Charter High School for Innovation
Period Ending: June 30, 2021

SCHEDULE OF UNCORRECTED MISSTATEMENTS (ADJUSTMENTS PASSED)

Description	Location or Business Unit	Financial Line Item	Factual (F), Judgmental (J) or Projected (P)	Assets		Liabilities		(X) Non Tax	Revenues & Income	Costs & Expenses	Net Assets	Net Assets With	Net Effect on Following Year		
				Current	Noncurrent	Current	Noncurrent				Without Donor Restrictions	Donor Restrictions	Assets	Net Assets	
													DR	(CR)	DR
To remove capitalized leasehold improvements and adjust to expense			F	0	(92,963)	0	0		0	92,963	0	0	0	0	
		Property and equipment			(92,963)								N/A - long term	N/A - long term	
		Repairs and maintenance							92,963						
Taxable passed adjustments										0	92,963	0	0	0	0
Times (1 - effective tax rate of 00%)										100%	100%	100%	100%		
Taxable passed adjustments net of tax impact										0	92,963	0	0	0	0
Nontaxable passed adjustments										0	0	0	0	0	0
Total passed adjustments, net of tax impact (if any)										0	92,963	0	0	0	0
Impact on Change in Net Asse												92,963			
Impact on Equity												92,963			

SCHEDULE OF UNCORRECTED MISSTATEMENTS (NOTES TO THE FINANCIAL STATEMENTS)

	Uncorrected and/or Omitted Disclosure (Include Guidance Reference)	Misstatement Type	Quantitative Amount(s)	Relevant Financial Statement Line(s)
1	Loss on disposal of property and equipment included on statement of functional expenses, rather than separate line on statement of activities	Uncorrected	14,301	Expenses - Program and Supporting services

Representation of:

The Renaissance Charter High School for Innovation
410 East 100th St
New York, NY 10029

Provided to:

BKD, LLP
Certified Public Accountants
1155 Avenue of the Americas, Suite 1200
New York, NY 10036

The undersigned (“We”) are providing this letter in connection with BKD’s audits of our financial statements as of and for the years ended June 30, 2021 and 2020.

Our representations are current and effective as of the date of BKD’s report: October 29, 2021.

Our engagement with BKD is based on our contract for services dated: July 1, 2021.

Our Responsibility and Consideration of Material Matters

We confirm that we are responsible for the fair presentation of the financial statements subject to BKD’s report in conformity with accounting principles generally accepted in the United States of America.

We are also responsible for adopting sound accounting policies; establishing and maintaining effective internal control over financial reporting, operations, and compliance; and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

Confirmation of Matters Specific to the Subject Matter of BKD’s Report

We confirm, to the best of our knowledge and belief, the following:

1. We have fulfilled our responsibilities, as set out in the terms of our contract, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation, and maintenance of:
 - a. Internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
 - b. Internal control to prevent and detect fraud.
3. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We

acknowledge that we are responsible for the fair presentation of the financial statements and related notes.

4. We have provided you with:
 - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d. All minutes of trustees' meetings of held through the date of this letter or summaries of actions of recent meetings for which minutes have not yet been prepared. All unsigned copies of minutes provided to you are copies of our original minutes approved by the governing body, if applicable, and maintained as part of our records.
 - e. All significant contracts and grants.
5. All transactions have been recorded in the accounting records and are reflected in the financial statements.
6. We have informed you of all current risks of a material amount that are not adequately prevented or detected by our procedures with respect to:
 - a. Misappropriation of assets.
 - b. Misrepresented or misstated assets, liabilities or net assets.
7. We believe the effects of the uncorrected financial statement misstatements summarized in the attached schedule are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
8. We understand the potential penalties for failure to disclose reportable tax transactions to the taxing authorities and have fully disclosed to BKD any and all known reportable tax transactions.
9. We have no knowledge of any known or suspected fraudulent financial reporting or misappropriation of assets involving:
 - a. Management or employees who have significant roles in internal control, or
 - b. Others, where activities of others could have a material effect on the financial statements.
10. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, customers, regulators, suppliers, or others.
11. We have assessed the risk that the financial statements may be materially misstated as a result of fraud and disclosed to you any such risk identified.

12. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.

We understand that the term related party refers to an affiliate, management and members of their immediate families, subsidiaries accounted for by the equity method, and any other party with which the entity may deal if the entity can significantly influence, or be influenced by, the management or operating policies of the other. The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with, the entity.

13. Except as reflected in the financial statements, there are no:

- a. Plans or intentions that may materially affect carrying values or classifications of assets and liabilities.
- b. Material transactions omitted or improperly recorded in the financial records.
- c. Material gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
- d. Events occurring subsequent to the statement of financial position date through the date of this letter requiring adjustment or disclosure in the financial statements.
- e. Agreements to purchase assets previously sold.
- f. Restrictions on cash balances or compensating balance agreements.
- g. Guarantees, whether written or oral, under which the entity is contingently liable.

14. We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

15. We have no reason to believe the entity owes any penalties or payments under the Employer Shared Responsibility Provisions of the *Patient Protection and Affordable Care Act* nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.

16. We are not aware of any pending or threatened litigation or claims whose effects should be considered when preparing the financial statements. We have not sought or received attorney's services related to pending or threatened litigation or claims during or subsequent to the audit period. Also, we are not aware of any litigation or claims, pending or threatened, for which legal counsel should be sought.

17. Adequate provisions and allowances have been accrued for any material losses from:

- a. Uncollectible receivables, including pledges.

18. Except as disclosed in the financial statements, the entity has:

- a. Satisfactory title to all recorded assets, and they are not subject to any liens, pledges, or other encumbrances.

- b. Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.
- 19. The financial statements disclose all significant estimates and material concentrations known to us. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets for which events could occur that would significantly disrupt normal finances within the next year. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- 20. The assumptions utilized for the fair value of the free use of space received from the New York Department of Education are based upon the best estimates available as of the date of this letter. We have reviewed the amounts and disclosures within the financial statements and agree they are complete and accurate to the best of our knowledge.
- 21. The fair values of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto are reasonable estimates based on the methods and assumptions used. The methods and significant assumptions used result in measurements of fair value appropriate for financial statement recognition and disclosure purposes and have been applied consistently from period to period, taking into account any changes in circumstances. The significant assumptions appropriately reflect market participant assumptions.
- 22. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.
- 23. With respect to any nonattest services you have provided us during the year, including preparing a draft of the financial statements and preparation of the Form 990:
 - a. We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
 - b. We have established and monitored the performance of the nonattest services to ensure they meet our objectives.
 - c. We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
 - d. We have evaluated the adequacy of the services performed and any findings that resulted.
- 24. We have identified to you any activities conducted having both fund raising and program or management and general components (joint activities) and have allocated the costs of any joint activities in accordance with the provisions of FASB ASC 958-720-45.
- 25. We are an entity exempt from income tax under Section 501(c) of the Internal Revenue Code and a similar provision of state law and, except as disclosed in the financial statements, there are no activities that would jeopardize our tax-exempt status or subject us to income tax on unrelated business income or excise tax on prohibited transactions and events.

26. We acknowledge the entity is not a conduit debt obligor whose debt securities are listed, quoted, or traded on an exchange or an over-the-counter market. As a result, we acknowledge the entity does not meet the definition of a “public entity” under generally accepted accounting principles for certain accounting standards.

27. As an entity subject to *Government Auditing Standards*:

- a. We acknowledge that we are responsible for compliance with applicable laws, regulations, and provisions of contracts and grant agreements, including those pertaining to REAC electronic submission
- b. We have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determination of amounts in our financial statements or other financial data significant to the audit objectives.
- c. We have identified and disclosed to you any violations or possible violations of laws, regulations, and provisions of contracts and grant agreements whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.
- d. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts, or violations of provisions of contracts or grant agreements that you or other auditors report.
- e. We have a process to track the status of audit findings and recommendations.
- f. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other studies.
- g. We have provided our views on any findings, conclusions, and recommendations, as well as our planned corrective actions with respect thereto, to you for inclusion in the findings and recommendations referred to in your report on internal control over financial reporting and on compliance and other matters based on your audit of the financial statements performed in accordance with *Government Auditing Standards*.

28. With regard to supplementary information:

- a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
- b. We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
- c. The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period.
- d. We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.


- e. If the supplementary information is not presented with the audited financial statements, we acknowledge we will make the audited financial statements readily available to intended users of the supplementary information no later than the date such information and the related auditor's report are issued.
29. We have evaluated whether there are conditions or events known or reasonably knowable, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern within one year of the date of this letter without consideration of potential mitigating effects of management's plans not yet fully implemented and concluded substantial doubt does not exist.
30. We acknowledge the current economic volatility presents difficult circumstances and challenges for our industry. Entities are potentially facing declines in the fair values of investments and other assets, declines in the volume of business/contributions, constraints on liquidity difficulty obtaining financing., etc. We understand the values of the assets and liabilities recorded in the financial statements could change rapidly, resulting in material future adjustments to asset values, allowances for contributions receivable, etc. that could negatively impact the entity's ability to meet debt covenants or maintain sufficient liquidity.

We acknowledge that you have no responsibility for future changes caused by the current economic environment and the resulting impact on the entity's financial statements. Further, management and governance are solely responsible for all aspects of managing the entity, including questioning the quality and valuation of investments and other assets, reviewing allowances for uncollectible amounts, evaluating capital needs and liquidity plans, etc.

31. We have responded fully and truthfully to all your inquiries.

DocuSigned by:

E0A7F841138048C...
Stephen Falla Riff, Esq.
Executive Director
Stephen.fallariff@innovationhighschool.org

DocuSigned by:

5FCECE05280F48C...
Atiba Fraser,
Associate Director of Finance
Atiba.fraser@innovationhighschool.org



America's Most Convenient Bank®

6

STATEMENT OF ACCOUNT



RENAISSANCE CHARTER HIGH SCHOOL
FOR INNOVATION
410 E 100TH ST 2ND FLOOR
NEW YORK NY 10029

Page: 1 of 2
Statement Period: Sep 01 2021-Sep 30 2021
Cust Ref #: 4283500316-421-6-###
Primary Account #: 428-3500316

Overdraft Policy Change Effective August 6, 2021

The following change applies only to Commercial and Small Business Checking Accounts and Money Market Accounts with check access: TD is making changes to reduce Customer overdraft fees: Instead of charging an overdraft fee if you overdraw your account by greater than \$5, you may now overdraw your account by up to \$10 without TD charging you an overdraft fee.

Overdraft fees apply to a maximum of five (5) items per day per account and this will remain unchanged. For Business Checking accounts on Account Analysis Billing, all overdrafts, regardless of volume, are billed through Account Analysis. Please contact your Treasury Management Officer for further details.

Enterprise Money Market

RENAISSANCE CHARTER HIGH SCHOOL

Account # 428-3500316

Upcoming Changes Effective April 1, 2021

We are making changes to the way we're managing transaction limits on our non-transactional accounts. All non-transactional savings and money market accounts are allowed six (6) pre-authorized, automatic, electronic (including computer or mobile initiated) telephone withdrawals or transfers, payments by check, draft, debit card, or similar order payable to third parties or made payable to yourself each month. Your account will be charged a \$9 fee for the seventh (7th) and each additional transaction for the remainder of the month. Your account will no longer be converted to a transactional account. For more information, please refer to the supplement of the Business Deposit Account Agreement or Personal Deposit Account Agreement, both available at td.com

ACCOUNT SUMMARY

Beginning Balance	71,023.55	Average Collected Balance	71,023.64
Other Credits	2.92	Interest Earned This Period	2.92
Ending Balance	71,026.47	Interest Paid Year-to-Date	42.14
		Annual Percentage Yield Earned	0.05%
		Days in Period	30

DAILY ACCOUNT ACTIVITY

Other Credits

POSTING DATE	DESCRIPTION	AMOUNT
09/30	INTEREST PAID	2.92
	Subtotal:	2.92

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
08/31	71,023.55	09/30	71,026.47

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com

Bank Deposits FDIC insured | TD Bank, N.A. | Equal Housing Lender

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Ms.Latoya Massey_____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Renaissance Charter High School For Innovation

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member, Secretary, Treasurer

2. Are you an employee of any school operated by the education corporation?
____ **Yes** _X_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6.

Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

Please write "None" if applicable. Do not leave this space blank.

A

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Signature

Ms. Latoya Massey

Date

09-20-21

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Please write “None” if applicable. Do not leave this space blank.

Business Telephone: 917-4042-6061_____

Business Address:

128 Oakland Street, Englewood NJ
07631_____

E-mail Address:

_ms.latoyamassey@gmail.com_____

Home Telephone: ____917-402-6961_____

Home Address:

128 Oakland Street, Englewood NJ
07631_____

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: George Sarkissian

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Innovation Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). Vice Chair

2. Are you an employee of any school operated by the education corporation?
____ **Yes** __x__ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** ___ **X** ___ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

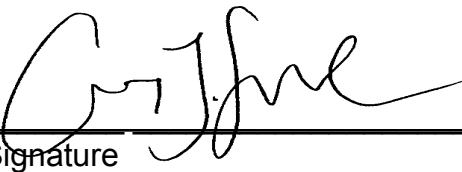
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				


Signature

9/22/21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: (212) 482-5173

Please write "None" if applicable. Do not leave this space blank.

Business Address: 250 Broadway, New York, NY 10007

E-mail Address: nygeorge@gmail.com

Home Telephone: (646) 220-1564

Home Address: 801 West 181 Street, New York, NY 10033

last revised 04/2021

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Jaynemie Enyonom Angbah, Ed D

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Innovation Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Please write "None" if applicable. Do not leave this space blank.

Signature  Date 10/07/2021

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: (415) 813-0220

Business Address:

625 Market Street, Suite 700, San Francisco, CA
94105

E-mail Address:

angbahja@post.harvard.edu

Home Telephone:

(917) 514-1423

Home Address:

325 27th Street, Unit 834 Oakland, CA 94612

last revised 04/2021

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name: Alexander E. Gallin

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):**

Renaissance Charter High School for Innovation

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school? No

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school,
education corporation, and/or an entity that provides comprehensive

management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

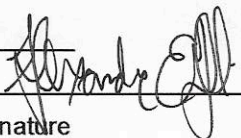
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	None			

--	--	--	--	--



Signature

9/21/21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

last revised 04/2021

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name: Jared R. McShall, Ph.D.

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):**

Innovation Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school? NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

Jared R McShall
Signature

9/23/21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 914-919-9309

Business Address: 351 Manville Road, Pleasantville NY 10570

E-mail Address: jaredmcsnull@yahoo.com

Home Telephone: 845-363-1606

Home Address: 15 Settlers Hill Road, Brewster NY 10509

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Gicel Adon

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Innovation Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Academic Excellence Committee Chair

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>none</i>	<i>NONE</i>	<i>NONE</i>	<i>none</i>
Please write "None" if applicable. Do not leave this space blank.			

each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people conducting business with the school(s) operated by the education corporation and such entity, during the time of your tenure as a trustee, you and/or immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are conducting business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none	none	none	none	none

Write "None" if applicable. Do not leave this space blank.

Business Address: _____

E-mail Address: _____

gadon430@gmail.com

Home Telephone: _____

646-734-2287

Home Address: _____

25 McKinley Pl. Ardsley, NY 10504

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Ramon Perdomo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Innovation Charter High School "Innovation"

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
____ **Yes** __X__ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** __X__ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

Please write "None" if applicable. Do not leave this space blank.

NONE			
------	--	--	--

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

Ramon Perdomo

Signature

09/24/2021

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

_____None_____

Business Address:

_____None_____

E-mail Address:

_____perdomo.ramon@gmail.com_____

Home Telephone: ____347-610-3276_____

Home Address: ____141 W 139th st New York, NY 10030_____

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

SONIA KARIA

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Innovation Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
____ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ☒ No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE				


Signature

10-8-202
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212-640-6618

Business Address:

200 Vesey Street, New York, NY

E-mail Address:

Sona.KARLA @innovation
highschool.
org 10285

Home Telephone:

302-227-0573

Home Address:

420 W 42nd Street

Apt 16B

last revised 04/2021

New York NY 10036

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ____ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** ___ **No**

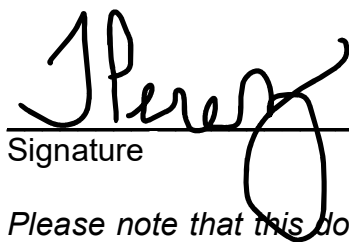
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



Signature

10/7/21

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Address:

E-mail Address:

Home Telephone:

Home Address:

last revised 04/2021



**Renaissance Charter High School for Innovation
Meeting of the Board of Trustees
July 21, 2020, 6:00 pm
410 East 100th Street, New York, NY 10029**

Minutes

1. Roll call/sign in

Trustees Sona Karia, George Sarkissian, Latoya Massey, Ramon Perdomo, and Alex Gallin were present, constituting a quorum, via Zoom videoconference, pursuant to the Governor's emergency regulation, at a virtual location open to the public via Zoom meeting and designated on the Notice of Meeting. Also present was board candidate Tavanie Perez, and several members of Innovation's school staff.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Review and Approval of Prior Board Meeting Minutes (5 minutes, Chair)

Prior months meeting minutes will be compiled and reviewed in advance and approved at a subsequent meeting of the Board, to provide additional time for discussion of the matters on today's agenda.

4. FY '21 Board Meetings Calendar (5 minutes, AD Strategic Planning)

Mr. Forde reviewed the upcoming FY'21 Board Meeting Calendar for approval. The prospective dates are the following:

- Tuesday, August 18th, 2020 at 6 PM
- Tuesday, September 15th 2020 at 6:00 PM
- Tuesday, October 20th 2020 at 6:00 PM
- Tuesday, November 17th 2020 at 6:00 PM
- Tuesday, December 15th 2020at 6:00 PM
- Tuesday, January 19th 2021 at 6:00 PM
- Tuesday, February 16th 2021 at 6:00 PM
- Tuesday, March 16th 2021 at 6:00 PM
- Tuesday, April 20th 2021 at 6:00 PM
- Tuesday, May 18th 2021 at 6:00 PM
- Tuesday, June 15th 2021 at 6:00 PM

Board members reviewed these dates and approved the calendar.

5. Trustee Financial Disclosure Form (5 minutes, A.D., Strategic Planning)

Mr. Forde reviewed the SED Financial Disclosure forms with the Board, which are required for the SED Annual Report, and Board Members will submit their signed forms by Friday, July 24th.

6. Summer School Planning (5 minutes, Principal)

Principal Joseph reviewed the Summer School Plan with the Board. Innovation Summer School has started online and is focusing on those students who need to pass their Regents based classes to obtain the Regents Exemption.

7. Enrollment Update (5 minutes, Dir. of Student Affairs, Family & Community Engagement)

Mr. Torres reviewed current enrollment status to the Board. Currently we are on track to reach our projected numbers for the upcoming cohort. Calls to families will continue throughout the summer to ensure enrollment.

8. Board Retreat: Purpose and Scheduling (10 minutes, Vice Chair, ED)

The Acceleration Group (AG) is being engaged for the upcoming board retreat and a Doodle Poll will be circulated to trustees regarding a meeting date. Governance and vision are two of the topics that have been discussed with AG.

9. Review of Academic Accountability Dashboard (10 minutes, A.D. Strategic Planning)

Mr. Forde reviewed the updated graduation information for the 2019-2020 School year. Innovation graduation numbers were approximately 75% and there are several students currently in summer school that are projected to graduate upon passing those classes.

10. Charter Renewal & Engagement of Committees (10 minutes, ED)

Mr. Falla Riff provided an update regarding charter renewal. The renewal narrative is being drafted by our renewal consultants who are meeting weekly with the SMT, and with Jason Forde, to collect information and data required for the multiple parts of the application. The Academic Excellence Committee will arrange a meeting prior to the submission of the charter renewal application to the DOE. The application is due on October 1st.

11. Reserve Fund Transfer & CARES Act Funding (5 minutes, AD Finance/ED)

Mr. Fraser noted that Innovation is going into FY'21 with 3.8 million dollars in reserve and recommended the transfer of an additional \$300,000 to our reserve account, which exists for the dual purposes of making special purchases and of being prepared for unexpected financial

challenges. Upon motion made, seconded and unanimously approved, the transfer of funds to the reserve account was approved.

Mr. Falla Riff informed the board that Innovation will receive approximately \$144,000 from the federal CARES Act Elementary and Secondary School Emergency Relief Fund (ESSER Fund). The application is being prepared and will be filed in August. The money will be used to support all aspects of distance education and additional expenses incurred for health and safety-related equipment and supplies.

12. School Reopening Plan (30 minutes, ED & Principal)

The school is looking at a variety of factors to determine readiness for reopening, including COVID-19 infection rates at the City, State, and District levels, readiness of our school building to support an influx of students and staff with clear health and safety protocols and an adequate supply of PPE, the readiness of staff, students, and families to return, and our ability to manage hybrid classes. We are engaging a consultant to train staff in all aspects of distance learning and have identified staff members who exemplify the use of technology to create a successful virtual learning environment.

13. Public Speaking (5 minutes)

None

14. Adjournment

Motion was made to adjourn the meeting, which was seconded and unanimously approved.



Meeting of the Board of Trustees

August 24, 2020, 6:00 pm

Minutes

1. Roll call/sign in

Trustees Sona Karia, George Sarkissian, Latoya Massey, Jared McShall, Ramon Perdomo, and Alex Gallin were present, constituting a quorum, via Zoom videoconference, pursuant to the Governor's emergency regulation, at a virtual location open to the public via Zoom meeting and designated on the Notice of Meeting. Also present was board candidate Tavanie Perez, and several members of Innovation's school staff.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Review and Approval of Prior Board Meeting Minutes (5 minutes, Acting Chair)

Review and approval of July minutes is pending.

4. Consent Agenda (5 minutes, ED)

a. Approval of Meeting Minutes, 2/20-6/20

b. Charter Renewal, review and approval of:

- i. Bylaws**
- ii. Conflict of Interest Policy**
- iii. Employee Handbook**
- iv. Code of Ethics**

Jared McShall made a motion, which was seconded by George Sarkissian, and unanimously passed, to approve the meeting minutes, from February, 2020 to June, 2020. Sona Karia made a motion, which was seconded by Jared McShall, and unanimously passed, to approve the Bylaws, Conflict of Interest Policy, Employee Handbook, and Code of Ethics, as presented, for the purpose of inclusion in Innovation's Charter Renewal application, which is due to the DOE on October 1st.

5. New Trustee Candidate (Acting Chair, 10 minutes)

- a. Review**
- b. Executive Session**
- c. Vote**

Tavannie Perez, Innovation parent, spoke about her interest in joining the Innovation board, because of her interest in her son's education, in bringing information to other parents, and in bringing the entire school community together. Ms. Perez believes that she can represent the

views of parents whose voices would otherwise not be heard. She would also like to see greater parent involvement in the school. She would like to bring additional opportunities to the school, including partnerships and fundraising. Sona and George spoke about additional responsibilities that board members have and the need for active engagement.

After discussion, Ms. Karia voted to approve Tavanie's candidacy for the Innovation board. The motion was seconded by Mr. Sarkissian and unanimously approved.

6. Equity in Action (5 minutes, Dir. of Student Affairs & FCE)

Pablo Torres, Innovation's Director of Student Affairs and Family and Community Engagement, spoke about the new equity group, which occurred originally as a response to the murders of George Floyd, Breonna Taylor, and others. The group started with over 20 goals. SEL, equity, and culturally relevant teaching are in the forefront of the work. The Morningside Center is training staff on equity and education issues. One goal is to make Innovation an anti-racist school.

Ms. Perez asked about parent involvement. Mr. Torres stated that they are working on opening the work to the broader Innovation community, including parents.

7. Enrollment Update (5 minutes, Dir. of Student Affairs & FCE)

Mr. Torres stated that enrollment is currently at 402: 92 9th grade, 114 10th grade, 89 11th grade, and 107 12th grade. A good deal of fluctuation in numbers has been seen. Some students are leaving NYC; also, schools are competing for students. Recruitment and enrollment are ongoing, and include phone calls to families on the waitlist. We have contacted an organization that assists with recruitment and we are also exploring social media options.

Ms. Perez asked for recruitment materials to hand out in the community and Mr. Torres stated that his colleagues would follow up with materials.

Ms. Karia asked about the distribution of students by grade. Mr. Torres noted that we are recruiting 11th grade students, because that number is low.

Ms. Karia asked about the relationship between enrollment and the budget. It was noted that the budgeted number was 405, and that the estimate of SpEd students was deliberately low, for conservative budgeting purposes.

8. Finance Update (5 minutes, ED)

Stephen Falla Riff, Innovation's Executive Director, noted that the Governor and the Office of the Budget, announced a 20% budget cut in aid to municipalities, including aid to school districts. However, this cut has not been implemented yet, and Innovation has received the full amount of the aid that it was scheduled to receive. The actual decrease will not take effect if federal assistance to the states is forthcoming. Otherwise, a budget modification will be needed. Mr. McShall asked about budget planning and Mr. Falla Riff replied that a 20% budget cut was one of the scenarios contemplated, and that the school's reserve fund was considered if the worst case scenario came to pass.

9. Reopening Plan Update (5 minutes, ED)

Mr. Falla Riff explained that a minor modification to Innovation's Reopening Plan was made to comply with the Governor's directive to put equity and health and safety considerations at the beginning of the plan.

10. Preparation for Annual Meeting of the Board in September & Election of New Chair (Acting Chair & ED, 10 minutes)

Mr. Falla Riff gave a preview regarding the elections that will be held in September: one trustee will be up for reelection; all officers will be elected; and committee members will be appointed. Terence Joseph, Innovation's Principal, gave a short account of the reopening of school during the summer staff training period. Staff training on academics and trauma-informed practices went very well and the equity training is ongoing.

Ms. Perez asked about masks and cleaning supplies and Mr. Falla Riff explained that the school has substantial supplies of masks, PPE, and cleaning equipment, some of which is being paid for through the Coronavirus Relief Act aid that the school is slated to receive.

11. Charter Renewal Presentation (60 minutes, JPS Solutions)

- a. Overview**
- b. Executive Summary**
- c. Mission Statement**
- d. Name Change**
- e. Charter Renewal Project Summary**

Frank San Felice, Innovation charter renewal consultant, gave a presentation regarding the Innovation charter renewal. He reviewed the three fundamental renewal questions: Is the school an academic success? Is the school effective and well-run? Is the school financially viable?

Evidence of academic success includes high graduation rates for students with disabilities and strong growth in Innovation's graduation rates since the end of the last charter term. Innovation has achieved most of its academic charter goals. Innovation's focus on literacy and data driven approach to instruction were identified as key factors in school improvement. The school was effective and well-run and financially viable throughout the current charter term. Areas of improvement include enrollment, attendance, and individual learning places.

Innovation teacher Jamilah Abdul-Majid asked about community engagement strategy and Mr. Falla Riff spoke about engaging the community, elected officials, and the Regents.

Mr. Falla Riff spoke about the name change to "Innovation Charter High School", to avoid confusion, and to use the name that we are known by in the community. Mr. San Felice agreed that branding is important.

Mr. San Felice spoke about making the mission statement clearer and to the point. He shared mission statements from three major nonprofit organizations that have shorter statements and suggested shortening the statement to the first statement only.

Ms. Karia suggested postponing voting on the name change and mission statement until September and Mr. McShall and other trustees agreed.

12. Public Speaking (5 minutes)

No one requested the floor to engage in public speaking.

13. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees

September 15, 6:00 pm

MEETING MINUTES

1. Roll call/sign in

Trustees Sona Karia, George Sarkissian, Latoya Massey, Jaynemarie Angbah, Jared McShall, and Ramon Perdomo were all present, constituting a quorum, via Zoom videoconference, pursuant to the Governor's emergency regulation, at a virtual location open to the public via Zoom meeting and designated on the Notice of Meeting.

Tavannie Perez (board candidate) was also present along with Frank San Felice and Wayne Jones, from JPS Solutions.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda

- a. Approval of August Meeting Minutes**
- b. Charter Renewal, Approval of Name Change & Mission**
- c. Ed Law 2-d: Approval of Data Privacy Policy & Parents' Bill of Rights**

Ms. Karia explained the purpose of a consent agenda, which permits the board to review documents in advance and to approve them without the need for additional discussion, though any board member may request discussion on any consent agenda item.

Stephen Falla Riff, Innovation's Executive Director, stated that the name change will create a distinct identity for Innovation. He noted that the mission statement is being shortened to make the mission clear and concise. The Data Privacy Policy and Parent Bill of Rights are required by the Education Law Sec. 2-d for the purpose of protecting the confidential information, stored in digital form, of students and staff.

Mr. Sarkissian moved to approve the consent agenda items, the motion was seconded by Mr. McShall, and unanimously approved.

4. Charter Renewal Update, JPS Solutions

Wayne Jones, from JPS Solution, made a presentation regarding Innovation's charter renewal, focusing on the first "essential question" posed by the DOE: is the school an academic success. Mr. Jones focused on substantial increases in graduation rates and

Regents pass rates, and noted that our students with disabilities and English Language Learners outperformed their peers in City schools, and in our “comparison schools”.

Mr. Sarkissian asked where Innovation failed to meet the mark. Mr. Jones responded that Innovation missed the mark in certain areas related to credit accumulation. However, our data-driven approach led to early identification of students who are not meeting credit accumulation goals and then to targeted interventions for those students. Mr. Jones discussed the status of charter drafting and the weekly meetings that JPS is having with the leadership team. Updated resumes and bios will be needed from the board. Ms. Karia asked about other outstanding items and Mr. San Felice mentioned data forms from the DOE.

5. Enrollment Update

Pablo Torres, Director of Student Affairs and FCE, had to leave the meeting to attend a Community Boards 11 meeting. Mr. Falla Riff noted that enrollment was close to 405, but that the number went down to 400 after several students were marked in the system as graduated. Freshman numbers are a concern because families have been leaving town in some cases and switching schools in others. In response, we have increased our social media presence and engaged a consultant that uses social media to steer potential students to our school. Emily Bierwirth, the Dean of Students, spoke about challenges in online enrollment; she stated that new 9th graders need more time to adjust, to learn the system, and that more time is needed to establish communication between parents, students, and the school. Mr. Joseph mentioned that students have moved out of state, out of the country, and into private schools that offer hybrid learning. Jamilah Abdul-Majid, Innovation teacher, suggested that staff and students, and community partners, could be engaged to assist in enrollment efforts. Ms. Kariia asked Ms. Abdul-Majid to bring her suggestions to Mr. Joseph and Mr. Torres.

6. Equity in Action Update

Discussion tabled to the October board meeting.

7. School Distance Learning Update

Terence Joseph, Innovation’s Principal, stated that a decision was made to start the school remotely, to enhance safety, to provide time for staff, students, and parents to adjust to distance learning. The schedule divides classes into synchronous and asynchronous periods. Key online platforms include Google, Zoom, and Calendly. Digital resources have been supplied to all students. Innovation’s teams have responded quickly to families and done robust outreach to families and students, especially when students have failed to appear for classes. During the first week of school attendance numbers have been encouraging. Tavannie Perez, Innovation parent and board candidate, noted that our teachers are working very hard to keep everyone connected and that the remote learning process has gone smoothly.

8. School Physical Reopening Update (15 minutes, Principal & ED)

Mr. Joseph introduced the Innovation Reopening Tracker, which tracks four key factors in deciding when to return to the building: Staff and Student Readiness, Building Readiness, Operational Readiness, and Innovation Online Effectiveness. COVID rates at the State, City, and District levels, and parent readiness to return their children to school are being tracked

and updated on a regular basis. Innovation is meeting regularly with our co-located schools in the building regarding building access and safety. Teachers will have access to the building, before our students return, to prepare their classroom.

Mr. Falla Riff talked about the announcement of the DOE Strike Force and Rapid Response Team, which provides support in response to suspected and verified COVID cases. The process includes notification of cases to the schools in the building and parents, and quarantine of students, staff, and classrooms, and possible closure of the entire school building.

9. Annual Election - Executive Sessions

Ms. Karia made a motion, seconded by Mr. Sarkissian, and unanimously approved, to go into Executive Session to discuss the appointment of trustees, officers, and committee members.

Executive Session (discussion of positions & candidates)

REDACTED

A motion was made, seconded and unanimously passed to come out of the executive session.

Adjournment

Due to the late hour a motion was made, seconded, and unanimously approved to adjourn the meeting to Friday, December 18, 2020, at 5 p.m., for the purpose of concluding the elections.

The meeting was continued on September 18, 2020 at 5 p.m.

Ms. Karia called the reconvened meeting to order. Present: trustees Ms. Karia, Mr. Sarkissian, Ms. Angbah, Ms. Massey, Mr. Gallin, Mr. Perdomo and board candidate Ms. Perez

Ms. Karia presented a slide. On one side of the slide, the titles of the officers of the board and their duties were listed. On the other side of the slide, the committees of the board, and the functions of each committee, were listed.

Ms. Karia made a motion to go into an Executive Session, for the purpose of discussing the election of officers and the appointment of committee members. The motion was seconded and unanimously passed.

Executive Session

REDACTED

A motion to come out of the executive session was made, seconded and unanimously passed.

Elections

Mr. Gallin moved to nominate Ms. Karia for a new term as a trustee. He then moved to elect Ms. Karia as a trustee. Both motions were seconded and unanimously approved.

A slate of officers was proposed consisting of Ms. Karia for Chair, Mr. Sarkissian for Vice Chair, Ms. Massey for Treasurer, and Mr. Perdomo for Secretary. Ms. Karia made a motion to nominate the slate of candidates; Ramon seconded the motion, and it was unanimously approved. Ms. Karia then made a motion to elect the slate of candidates, which was seconded and unanimously approved. No objections or abstentions were noted.

Ms. Karia suggested that the committees should meet every two months.

10. Adjournment

Ms. Karia made a motion to adjourn the meeting, which was seconded and unanimously approved.



Meeting of the Board of Trustees
October 20, 2020, 6:00 pm
Minutes

1. Roll call/sign in

Trustees Sona Karia (Chair), George Sarkissian (Vice Chair), Latoya Massey, Ramon Perdomo (Sec'y), Gicele Adon, Dr. Jaynemie Angbah were present, constituting a quorum, via Zoom videoconference, pursuant to the Governor's emergency regulation, at a virtual location open to the public via Zoom meeting and designated on the Notice of Meeting. Also present was board candidate Tavanie Perez, and several members of Innovation's school staff.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda (5 minutes, ED)

a. Approval of Meeting Minutes, 9/20-10/20 (Deferred to 11/17/2020 Meeting)

4. Review and Approval of FY'20 certified financial statements and Q4 Report (20 minutes, BKD, Assoc. Dir. of Finance, ED)

Atiba Fraser introduces Eric Goldfarb of BKD Finance. Mr. Goldfarb BKD works closely with Mr. Fraser and Ms. Barbarash, from CSBM, Innovation's financial consultant, to ensure that the financial reports are accurate. Mr. Goldfarb says cash and current assets are up significantly from last year. Grants also saw an increase. Mr. Goldfarb also states that COVID-19 delayed timing for certain filings. Mr. Goldfarb says that we have done a good job of keeping program and management expenses down. Ms. Karia says from a cash reserve perspective we are on a good trajectory, and we are continuing to save for a rainy day. Mr. Perdomo makes a motion to approve the FY'20 Financial Statements and Ms. Massey seconds the motion. The board votes unanimously to approve the FY'20 Financial Statements.

5. Accountability Dashboard (20 Minutes, SMT/Assoc. Dir. Of Strategic Planning)

Mr. Pablo Torres (Director of Student Affairs and FCE) says enrollment is at 395, and will be 396 once a student starts on Thursday. Mr. Torres states that the school has signed up to work with a group called Schola, which specializes in targeted recruitment using social media and creating leads. We have enrolled 9 total, 6 before contract, 3 since. The campaign finishes next week and from there we will reassess. In addition, the Vanguard mailing, for incoming 9th graders for next year, is also planned. Ms. Karia asks if we anticipate any attrition on the 396 number?

Mr. Joseph discusses student interaction with online platforms. There is a group of teachers that is acting as a tech support team. Mr. Joseph is happy about the level of teamwork. Robust family engagement has continued. Home visits are being made to check on students that we have not heard from. Mr. Joseph would like to see more uniform practices across virtual classrooms to create a more coherent experience for students. Next Steps: Assist parents and

students to use technology and assist them to develop skills in using digital resources. Mr. Joseph added that we will not resume onsite instruction before late January, at the earliest.

6. Charter Renewal Update (5 minutes, ED)

Mr. Falla Riff stated that the DOE will perform site visits on Monday and Tuesday December, 7th and 8th. The public hearing will occur on Monday, December 7th, at 6 p.m., and the board interview will occur at 8 p.m. Mr. Joseph says that during the public hearing anyone can speak about the impact that Innovation High School has had upon them, the community at large, students staff, alumni, and parents. At the board interview, the authorizer will ask various questions about goals, progress and our impact on the community, what was successful. Mr. Sarkissian (Vice Chair) talked about preparing for the interview by reviewing significant data and narrative aspects of our mission so we are all on the same page. Mr. Falla Riff responds that we will do those things at the next board meeting and that he will send a package of materials to prepare the trustees for the board interview.

7. Appointment of Committee Members (15 minutes, Acting Chair & ED)

a. Executive Session (discussion of positions & candidates)

This agenda item was tabled and no executive session was held.

b. Appointment

This agenda item was tabled.

8. Public Speaking (5 minutes)

There was no public speaking.

9. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees
November 17, 2020, 6:00 pm
Minutes

1. Roll call/sign in

Trustees Sona Karia, George Sarkissian, Latoya Massey, Jared McShall, Ramon Perdomo, and Alex Gallin were present via Zoom videoconference, pursuant to the Governor's emergency regulation, at a virtual location open to the public via Zoom meeting, and designated on the Notice of Meeting. Also present was board candidate Tavanie Perez, and several members of Innovation's school staff.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda (5 minutes, ED)

a. Approval of Meeting Minutes, 7/20-11/20

Mr. Perdomo (Secretary) proposes approving a series of meeting minutes as part of a consent agenda item in the Board's next Board meeting. Ms. Karia (Chair) discusses the significance of having an efficient cadence as it relates to Board communications.

4. Review of FY'21 Q1 Financial Report (Assoc. Dir. of Finance)

Atiba Fraser, Associate Director of Finance, presents the FY'21 Q1 Financial Report. There is a \$376K projected surplus with a full year projection of net income of \$19,074 after depreciation. Mr. Fraser refers to the ESSER Grant as being helpful in keeping Innovation in the black. Over budget items include the Kicks Academy program. Terence Joseph (Principal) discusses the benefits of the Kicks Academy Program, saying that it supports student's confidence, targets their interests and allows students to be exposed to executives from footwear companies. Ms. Karia asks how many students are participating and Mr. Joseph responds that it is a full year program with 20 students enrolled. Atiba concludes we are in a sound financial position but we need to plan for the future; therefore, the Finance Committee should set up a contingency plan.

5. Charter Renewal Presentation (JPS Solutions) (25 Minutes)

Frank San Felice and Wayne Jones made a presentation about charter renewal.

Ms. Karia states that our charter renewal document is a foundational document of the Board of Innovation. Mr. Jones discusses how the board should be making a connection between the past charter term and our desired future charter term, informed by the board's prior experience. Mr. Perdomo asks to what extent Trustees, School Leadership and School Staff should be prepared to discuss data regarding the school. Mr. Jones states that the team should be knowledgeable about big picture data points, particularly how those numbers stack up against other schools and how we out-performed our comparison schools. Ms. Karia states that there was specific feedback from the DOE during the prior charter renewal and we should be prepared to discuss how we responded to that feedback. Mr. Perdomo asks, to what extent do we discuss the impact of COVID-19. Mr. Jones states that we should discuss how we addressed it, the lessons we learned

and use that as a starting point to discuss the future. Mr. San Felice suggests emphasizing communication with parents, family and staff.

6. Academic Accountability Dashboard(SMT)

Pablo Torres, Director of Student Affairs & FCE, states that 398 students are currently enrolled, that the number has ranged between 390-398, and that recruitment efforts are ongoing. Ms. Perez asks if the schools saw the number 405 as a realistic number. Mr. Torres refers the question to Mr. Joseph. The pandemic has made it difficult to determine an appropriate number of students as far as enrollment goals are concerned.

Ms. Perez makes a motion to go into executive session for the purposes of discussing committee appointments. Mr. Perdomo seconds the motion.

7. Appointment of Committee Members

Executive Session

Trustees engaged in a discussion of the composition of committee appointments and came to an agreement on the appointments. A motion to come out of executive session was made, seconded and unanimously approved.

End of Executive Session

A motion was made to approve the following composition of committee appointments.

Members of the Academic Excellence Committee are: Gicele Adon (Committee Chair), Jaynemie Angbah, Latoya Massey, and Ramon Perdomo.

Members of the Finance and Audit Committee are: Latoya Massey (Committee Chairperson), Jared McShall. Ramon Perdomo, Tavannie Perez, and George Sarkissian.

Members of the Personnel Review Committee: George Sarkissian (Committee Chairperson), Alex Gallin, Jaynemie Angbah, and Tavannie Perez.

Members of the Executive Committee: Sona Karia (Committee Chairperson), George Sarkissian, and Latoya Massey.

The motion was seconded, and unanimously approved.

8. Public Speaking (5 minutes)

No one requested the floor to engage in public speaking.

9. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees
December 15th, 2020, 6:00 pm
Meeting Minutes

1. Roll call/sign in

Trustees Sona Karia (Chair), George Sarkissian (Vice Chair), Latoya Massey (Treasurer), Ramon Perdomo (Secretary), Gicele Adon, Jaynemie Angbah, Tavannie Perez, were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because Innovation is not physically present in the school building.

3. Consent Agenda (5 minutes, ED)

a. Approval of Meeting Minutes (10/22 and 11/17)

A motion was made, seconded and passed to adopt the meeting minutes from the Board Meetings held on October 22nd and November 17th respectively.

4. Accountability Dashboard (20 minutes, SMT/Assoc. Dir. of Strategic Planning)

a. Enrollment Update

Pablo Torres, Director of Student Affairs and FCE, reported that enrollment is currently at 397 students. Mr. Torres states that the school is continuing to work with Schola as it has continued to produce leads. Mr. Torres discussed the leads generated from Schola for next year, as most students are not looking to switch schools mid-year. In January Mr. Torres and the Enrollment Team will meet to discuss the strategic plan for the upcoming enrollment activities to fill seats for 2022 school year.

b. Fall Academic Performance

Terence Joseph, Principal, stated that students' performance is being measured by analyzing pass/fail rates during the marking periods. Mr. Joseph noted that elective courses are facilitated better in-person because they depend more heavily on in-person social interaction. Also, students are prioritizing their core classes, and giving less attention to electives. Mr. Joseph also noted that the Attendance, Counseling, Discipline, and Family Engagement teams have worked cooperatively to identify and support students with social emotional and academic issues.

c. Academic Policy Adjustments

Mr. Joseph stated that a review had occurred of the academic grading policy, which had weighted asynchronous assignments more heavily than synchronous assignments. Moving forward, synchronous assignment grades will be given more weight, because teachers perform more accurate evaluations of student performance during synchronous class sessions.

5. Charter Renewal Update (5 minutes, ED)

Mr. Falla Riff, the E.D., provided an update on the efforts being made, following the submission of Innovation's charter renewal application, to obtain a five year renewal for Innovation, including the engagement of elected officials and authorizers.

6. School Reopening Plan (15 minutes, Acting Chair & ED)

Mr. Joseph says that Innovation will not open in January because we anticipate that COVID-19 rates will rise during the holiday season Innovation staff will not enter the building until early March. Mr. Falla Riff described the COVID-19 New York City Zone criteria and its impact on Innovation's reopening plan, as well as Innovation's stock of Personal Protective Equipment and safety logistics.

7. Board Retreat

Ms. Karia discusses Board Retreat planning. Mr. Torres asked about the rationale for not having a member of the school staff at the Board Retreat. Ms. Karia noted that the retreat is focused on the board and on governance, as well as how Board Trustees can effectively communicate and collaborate in between meetings. The retreat will be split into two sessions.

8. Public Speaking (5 minutes)

No one requested the floor to engage in public speaking

9. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees
March 16th, 2021, 6:00 pm
Meeting Minutes

1. Roll call/sign in

Trustees Sona Karia (Chair), George Sarkissian (Vice Chair), Latoya Massey (Treasurer), Ramon Perdomo (Secretary), Gicele Adon, Jaynemie Angbah, Tavannie Perez, Alex Gallin, and Jared McShall, were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda (5 minutes, Chair)

a. Approval of Meeting Minutes 2/23/2021

A motion was made, seconded and passed to adopt the meeting minutes from the Board Meeting held on February 23rd, 2021.

4. Charter Renewal Update (10 minutes, ED & Principal)

Stephen Falla Riff (Executive Director) reported that the Department of Education Authorizer recommended to the Board of Regents a 5 year renewal. This approval was made without exception. It was highlighted that our community was active in implementing feedback from the last Charter renewal round.

5. Accountability Dashboard (30 minutes, SMT/Assoc. Dir. of Strategic Planning)

a. Enrollment Update

Pablo Torres, Director of Student Affairs and FCE reported that enrollment is currently at 394 students. Mr. Torres presented a 3 pronged approach to increase enrollment. Those 3 approaches are to keep current students, re-engage students, and recruit immediate transfer students. Mr. Torres presented 15 sub strategies that could benefit enrollment as well as the creation of an enrollment strategy team. Ms. Tavannie Perez asked if the school is using social media in the most effective way to promote enrollment in the school. Mr. Torres responded that a Facebook page exists already however a lack of site traffic being apparent on the page could hurt our bottom line. Jason Forde asks if any board members are experiencing similar circumstances regarding enrollment. Ms. Latoya Massey responded that they are following up with different stakeholders very frequently as well as offering more interesting and relevant like a coding class, and an esports competition that is open to non students. Esports will be a class next year. They are focusing heavily on appealing to young people. Jaynemie Angbah stated that

strategically adjusting the school's pitch to be responsive to what communities are currently concerned about that may or may not be academic.

b. Attendance Update

Ms. Emily Bierwerth reported that attendance has seemingly plateaued and that re-engagement has been and will continue to be an issue in part because we don't have an option other than continuing online learning. This has made reopening is a constant question. Ms. Bierwerth stated that they are using all of our resources to help students with what is available is happening but it is incredibly challenging. Ms. Bierwerth stated that she doesn't anticipate a huge rise or fall in attendance. The typical spring factors such as warm weather will effect attendance despite the pandemic.

c. School Distance Learning & Reopening Planning Update

Mr. Terrence Joseph reported that he is exploring safe in person opportunities for the school community to gather that may not involve the building. Some parents have been vociferous about returning the school building. Beginning with smaller scale in person interventions as a first step is being explored. The Senior committee is exploring the idea of a Barbeque. Mr. Joseph stated that we want to generate some type of social situations for students. As of the current CDC guidelines it isn't clear however more information will be provided at the next board meeting. Ms. Jamila Abdul-Majid asked when will we know all this? Mr. Joseph responded after an exploratory team meeting with the acceleration team he will have more information on how to negotiate this, but that there will be no classes on campus this year.

6. Public Speaking (5 minutes)

Ms. Abdul-Majid asked a question about Academic Excellence Committee concerning the number of teachers that are on the board as well as how can the school community interact with board members in different committees.

Mr. Falla Riff explained the board's charter by law regarding committee composition and explained that the Academic Excellence Committee as a subcommittee of the board is subject to open meeting laws, allowing members of the public to attend regardless of membership to the committee. Ms. Perez responded by suggesting email communication.

Ms. Karia also responded that this feedback is welcome and that the board will work together to create the most effective protocol for more direct communication with board members. Ms. Abdul-Majid asked when is public speaking appropriate during board meetings?

Mr. Perdomo responded that during Board meetings it is acceptable to communicate concerns with the board about relevant agenda items as a member of the public and that public speaking is also a time to express concerns. Mr. Perdomo stated that the placement of public speaking in the agenda is not a reflection of the board's desire to minimize those communications.

7. Executive Session: Budget Process Update (10 minutes, AD Finance & ED)

A motion was made and seconded to enter executive session to discuss Q2 Financial Report within the scope of Open Meetings Law Sec. 105(f).

[REDACTED]

A motion to come out of executive session was made and seconded.

8. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees

April 20th, 2021, 6:00 pm

AGENDA

1. Roll call/sign in

Trustees Sona Karia (Chair), George Sarkissian (Vice Chair), Latoya Massey (Treasurer), Ramon Perdomo (Secretary), Gicele Adon, Jaynemie Angbah, Tavannie Perez, Alex Gallin, and Jared McShall, were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor

3. Consent Agenda (5 minutes, Chair)

a. Approval of Meeting Minutes 3/16/2021

A motion was made, seconded and passed to adopt the meeting minutes from the Board Meeting held on February 23rd, 2021.

4. Accountability Dashboard (30 minutes, SMT/Assoc. Dir. of Strategic Planning)

a. Enrollment Update

Pablo Torres, Director of Student Affairs and FCE, reported that out of the enrollment team's goal of 106 incoming students, 81 are already confirmed. The team is continuing to hold registration events.

b. Attendance Update

Ms. Emily Bierwerth reported that she has added additional student data as a table to the attendance dashboard. Ms. Bierwerth stated that this additional information will be helpful when intervening on students that are falling down the tiered attendance continuum.

c. School Distance Learning & Reopening Planning Update

Terrence reports that the Re-Acceleration Team met and created a list of areas of focus as well as questions. Terrence stated that due to ever changing guidelines from the CDC most of the questions listed remain unanswered. He does note that the school has lots of PPE.

Ms. Angbah asked if the school is going to use the summer as an opportunity to incorporate a social emotional component to instruction. Mr. Joseph responded that they will which is why the school retains guidance counseling staff during the summer.

Ms. Angbah continued that the school is located in a hotbed of Community Based Organizations that can help facilitate summer learning opportunities. The school can collaborate with an organization to seek funding from a funder such as Robinhood to support this.

5. Public Speaking

Ms. Jamila Abdul-Majid asked if there was there any update regarding how the board will communicate information with school staff. Mr. Falla-Riff responded that school related things should be taken up at the school level. If it is a matter for the board that is different. It is recommended to communicate this information at the school level first, as most matters can be resolved on the school level.

6. FY'22 Budget Preview (Executive Session) (30 minutes, ED, AD Finance, AD Strategic Planning)

Atiba Fraser presented the FY22' Projected Budget Summary. Mr. Fraser reported that academic expenses increased by over \$200k due to anticipation of more in school activities, necessitating the need for classroom supplies and a full enrichment week. Mr. Fraser also reported that Schola was also incorporated into the budget along with various professional developments.

Mr. Forde presented on compensation and associated benefits. 23% of this cost is fringe benefits. There are 3 categories of staff, currently projecting 80 staff members, for little under \$1.12 million in fringe benefits.

Ms. Massey asked to see the break down of certified vs non certified teachers. Ms. Massey says that reviewing this information would be important for the Academic Excellence Committee to investigate how we can get more of our teachers certified.

Ms. Angbah asked how can we predict how the budget will change based on uncertified teachers becoming certified. Mr. Forde responded that there is. Depending on the person it could be a substantial increase in pay. Ms. Angbah noted that the largest amount of uncertified teachers are in ELA. Mr. Forde presented the school pay scale. The pay scale is modelled after the DOE payscale. Mr. Forde stated that despite teacher attrition there are several staff members that are reaching DOE longevity.

Ms. Angbah stated that based on the information provided there are several teachers at master teacher level, indicating that they should be able to serve in several senior level capacities within the school. Ms. Angbah noted that there is a disconnect between student performance and teacher experience level which is of note for the personnel committee. Mr. Ramon Perdomo asked if the pay scale permanent? Mr. Falla-Riff responded that it is not, but that it was instituted to ensure fairness in compensation.

A motion to come out of executive session was made and seconded.

Ms. Karia presented a document regarding streamlining board communications and scheduling. All relevant documents will be emailed to trustees 1 week before the board meeting. Committee meetings will be scheduled for the second week of the month. Information about a board calendar and communications from the school team are forthcoming.

7. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees
February 23rd, 2021, 6:00 pm
Meeting Minutes

1. Roll call/sign in

Trustees Sona Karia (Chair), George Sarkissian (Vice Chair), Latoya Massey (Treasurer), Ramon Perdomo (Secretary), Gicele Adon, Jaynemie Angbah, Tavannie Perez, Alex Gallin, and Jared McShall, were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda (5 minutes, Chair)

a. Approval of Meeting Minutes 1/19/2021

A motion was made, seconded and passed to adopt the meeting minutes from the Board Meeting held on January 19th 2021.

4. Accountability Dashboard (30 minutes, SMT/Assoc. Dir. of Strategic Planning)

a. Enrollment Update

Terence Joseph, Principal, reported that the school has held 2 of 3 open house events. The school will continue its recruitment effort with Vanguard. Enrollment is currently at 396 students. Mr. Joseph said that the increased availability of Regents waivers at feeder schools is possibly affecting prospective transfer student interest but the school is exploring enrolling new students through a more varied set of pathways. Tavannie Perez asked if there are any media files that are available for members of the school community to share to promote enrollment for the upcoming school year. Mr. Joseph said that the Innovation video is a good candidate for that and that he has considered possibly using video from the last open house. There are also PDFs of informational pamphlets that are available.

b. Attendance Update

Ms. Emily Bierwerth said there was a drop in attendance in January. Ms. Bierwerth said that attendance could benefit from more frequent use of schoolwide check in strategies to target attendance issues across all four attendance tiers.

c. Semester 1 Update

Mr. Joseph reported that semester 1 was a success. The entire school community came together and worked cooperatively to make adjustments for the benefit of the school. Mr. Joseph referenced the policy adjustments made to grading. Pass rates across all core departments were over 60% for semester 1. Mr. Joseph said we are still learning from semester 1 and will attempt to leverage those experiences for semester 2. The state has decided to not grant state exam waivers this year. In lieu of this more flexibility will be afforded in administration, so we are preparing for this but still do not know the majority of the information. Ms. Bierwerth interjected that she received word that state exams will not affect graduation requirements.

d. School Distance Learning & Reopening Planning Update

Terence Joseph, Principal, said there are no plans to return to the building for academic enrichment or tutoring. Mr. Joseph said that an element we need to consider when thinking about reopening is that the school is mandated to host students that wish to take the SATs on campus.

5. Charter Renewal Update (10 minutes, ED)

Stephen Falla Riff, the Executive Director presented a redacted document detailing the Department of Educations recommendation for Charter Renewal. Mr. Falla Riff said that based on the language in the document it is possible that Innovation will be granted a 5 year renewal. George Sarkissian. The Vice Chair asked what was some of the specific feedback that we received. Mr. Falla Riff responded that in their observation the level of rigor during instruction could be higher. Post Secondary enrollment could also be higher.

6. Academic Excellence Committee On-Boarding Update (10 minutes, AEC Chair, ED)

Gicel Adon, The AEC Chair, presented a revamped Academic Excellence Committee application form. Ms. Adon said that the committee has refined and clarified the application process for prospective members. Ms. Adon emphasized that there will be a limit to the size of the committee but since meetings are open meetings, the public is invited to attend when possible. Ms. Karia suggested creating a timeline of when the committee will be addressing significant issues.

7. Public Speaking (5 minutes)

Ms. Jamila Abdul-Majid requested the floor for public speaking and asked when is considered an appropriate time for the public to interject for questions and comments during the meeting. Ms. Karia responds that it is always appropriate for the public to comment or ask questions that are relevant to an agenda item being discussed.

8. Executive Session: Review of Q2 Financial Report (10 minutes, AD Finance)

A motion was made and seconded to enter executive session to discuss Q2 Financial Report within the scope of Open Meetings Law Sec. 105(f).

[REDACTED]

A motion to come out of executive session was made and seconded.

9. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees

May 18th, 2021, 6:00 pm

Meeting Minutes

1. Roll call/sign in

Trustees Sona Karia (Chair), George Sarkissian (Vice Chair), Latoya Massey (Treasurer), Ramon Perdomo (Secretary), Gicele Adon, Jaynemie Angbah, Tavannie Perez, Alex Gallin, and Jared McShall, were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda (5 minutes, Chair)

a. Approval of Meeting Minutes 4/20/2021

A motion was made, seconded and passed to adopt the meeting minutes from the Board Meeting held on April 20th, 2021.

b. Approval of Academic Excellence Committee Appointees

A motion was made, seconded and passed to approve the Academic Excellence Committee appointees as full members of the Academic Excellence Committee.

4. Accountability Dashboard (30 minutes, SMT/Assoc. Dir. of Strategic Planning)

a. Enrollment Update

Pablo Torres, Director of Student Affairs and FCE reported enrollment at 395 students, and that the enrollment team stopped most transfers from schools.. Mr. Torres said for next year, 125 freshman said yes, 87 are registered, therefore the school stopped accepting new freshman until they are registered. We also maintain a robust wait list. Mr. Torres stated there will possibly be a few new seniors accepted for next year.

b. Attendance Update

Ms. Emily Bierwerth reported that there was not much of an update, and enrollment numbers dropped for April. One particular class that has dropped is the Junior class. Ms. Bierwerth stated that this is common in the spring and that the prevalence of mental health issues are effecting attendance. The attendance team and counseling team has been great working with students who don't want to attend classes. Ms. Bierwerth described a new correspondence app that can immediately text parents when students are absent, either by period or by the day. We can make personal phone calls based on this. This will be more efficient. Ms. Bierwerth said that we are looking at the data around alternative scheduled days such as half days and that we should plan differently for those days because we are down 5% on those days with student attendance.

Ms. Jamila Abdul-Majid asks about the system reminder system, how would it be different than the protocol we have now. Ms. Bierwerth responded that Power School is problematic because creating parent accounts is very involved. The new system is a text notification system. This should be easier for the parent. It will also make phone calls if the parent does not get texts.

c. School Distance Learning & Reopening Planning Update

Mr. Terrence Joseph said that the trends in Marking Period 4 and Marking Period 5 are similar to Marking Period 1 and Marking Period 2 of last semester. Marking Period 6 looks like Marking Period 3. Mr. Joseph stated that the school team is trying to learn from last year and improve its abilities to provide opportunities for credit recovery. Teachers in the community are providing after school homework help. The school is continuing to work with the Beacon program (Stanley Isaacs) to secure another tutor from them. Counselors are providing more frequent student check in. Teachers are creating intervention support for Asynchronous portion of class. We are not hosting regents exams this June and we will use that time for more credit recovery opportunities. A diversified summer school program will feature credit acceleration/recovery opportunities as well as enrichment opportunities.

5. Public Speaking

Ms. Abdul-Majid is excited about the Academic Excellence Committee, and is looking forward to work with members of the board. Ms. Abdul-Majid asks if any board members have any advice for improving PLC efficiency. Mr. Ramon Perdomo responded that he would offer a thoughtful response after time to generate a specific answer.

6. FY'22 Budget Report (Executive Session) (30 minutes, ED, AD Finance, AD Strategic Planning)

Mr. Stephen Falla Riff (Executive Director) presented a document that outlines the allowable usage of funds provided by ARP ESSER Grant. The most critical purpose of the funds is to address learning loss due to the pandemic. Mr. Atiba Fraser (Finance Director) noted we have 7 months cash on hand, ratios are strong and our debt ratio suggests we have strong fiscal viability. Mr. Fraser stated that over budget items include professional services and recruitment and under budget items include Athletics and compensation.

Ms. Latoya Massey asked if the school is planning to hire more and cover the \$36K under budget in compensation of teacher hires, and possibly exceed the budget allotment. Mr. Fraser responded yes, and that the gap was a result of teachers leaving, as well as trying to hire up.

Mr. Fraser stated that 7 new hires are covered by the ESSER Grant.

Ms. Sona Karia asked, how do the staff that are covered by the ESSER Grant factored into the school's long term plan. Mr. Falla Riff responded that the intention is to increase enrollment by the end of the charter term. Reevaluating compensation as it relates to staff will also occur.

Latoya asked why financial consultancy is being reduced and added onto other consultants. Mr. Fraser will be taking over some responsibilities provided by our financial consultants.

7. Discussion of Proposed Measurable Outcomes and Process (Executive Session) (20 minutes, Trustees)

Ms. Jaynemie Angbah presented a document of Proposed Measurable Outcomes and Process. Mr. Jared McShall asked how likely it is that the goals listed in the document are able to be accomplished in a relevant and urgent time frame. Ms. Angbah responded that regardless of whether the goals can be accomplished, data related to these goals must be monitored. Ms. Gicel Adon said that a next step should be working with the SMT to see what data collection tools and data currently exist. Sona noted that one area we can improve on is determining incremental changes as it relates to long term outcomes. The Trustees agreed that the process metrics and outcome metrics outlined in the presentation were tasks that the Trustees would like the SMT to undertake.

8. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees

June 15th, 2021, 6:00 pm

Meeting Minutes

1. Roll call/sign in

Trustees Sona Karia (Chair), Ramon Perdomo (Secretary), Gicele Adon, , Tavannie Perez, Alex Gallin, and Jared McShall, were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor

3. Consent Agenda (5 minutes, Chair)

a. Approval of Meeting Minutes 5/18/2021

A motion was made, seconded and passed to adopt the meeting minutes from the Board Meeting held on May 18th . 2021.

4. Accountability Dashboard (30 minutes, SMT/Assoc. Dir. of Strategic Planning)

a. Enrollment Update

Mr. Joseph reported that enrollment is at 395. Mr. Joseph stated that the school has reached a peak number of freshman students registered at any point of the year. Sophomores, juniors and seniors comprise a smaller pool of candidates that are also receiving attention.

b. Attendance Update

Ms. Bierwerth reported that attendance is experiencing the expected Senior slump, although the other grade levels are also experiencing an attendance slump. Ms. Bierwerth said that a percentage of attendance is maintained because of the opportunity to participate in credit recovery.

c. School Distance Learning & Reopening Planning Update

Mr. Joseph stated that update has not changed since the previous meeting. Despite the governor forecasting a 100% reopening, no new guidance has been issued. The IT team has investigated ideas based on 3-feet and 6-feet distancing guidelines and determined with a 3-feet distance guideline, class sizes should not change dramatically. The team is also making plans in the case that a return to remote learning is needed. The school has created a family feedback survey. The survey indicated that 97% of the respondents support students wearing masks in schools and 70% of respondents indicated that their student would need extra academic support in the fall. Mr. Forde asked if any board members were having similar experiences. Mr. Perdomo responded that his school is preparing for fall as if it is a 100% re opening.

5. Academic Excellence Committee Update (5 minutes, AEC Chair)

Ms. Adon reported that the Academic Excellence Committee discussed how the school can better monitor progress towards charter goals. After the appropriate data is unpacked we will create a plan to support charter growth.

6. Public Speaking

Mr. Joseph praised the work the school community has done responding to the current adversity due to the pandemic. Members of SMT, the school community and the board celebrated each others achievements.

7. Executive Session: Proposed FY'22 Budget Review (30 minutes, ED, AD Finance, AD Strategic Planning)

Innovation is finishing the year in a strong financial position. We have \$1.5 million in our operating budget and we have \$2.3 million in our reserves at this. Mr. Fraser presented the FY'22 Budget. Mr. Fraser stated that salary and benefits increased due to several new hires, as well as the return of in person learning. Mr. Fall Riff explains the significance of the percentage of budget allocated towards consultancy and cites the possibility of expansion on the horizon. Mr. Falla Riff discussed the need for increasing in Salary and Benefits as it relates to filling a need in the school as well as satisfying the requirements for how part of the money should be allocated. Mr. Fraser stated that the school would be purchasing 530 chrome books for both replacement and restocking purposes. Ms. Karia asks why the number of chrome books to be purchased is larger than the student population. Mr. Fall Riff explained a variety of reasons related to the existing stock possibly being obsolete, heavy duty use or damage on existing units, as well as the anticipated purchase of new stock. Mr. Falla Riff states that he will organize a meeting with IT to do a deeper dive on the matter.

8. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.



Meeting of the Board of Trustees
January 19th, 2021, 6:00 pm
Meeting Minutes

1. Roll call/sign in

Trustees Sona Karia (Chair), George Sarkissian (Vice Chair), Latoya Massey (Treasurer), Ramon Perdomo (Secretary), Gicele Adon, Jaynemie Angbah, Tavannie Perez, Alex Gallin, and Jared McShall, were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda (5 minutes, Chair)

a. Approval of Meeting Minutes 12/15/2020

A motion was made, seconded and passed to adopt the meeting minutes from the Board Meeting held on December 15th 2020.

4. Accountability Dashboard (30 minutes, SMT/Assoc. Dir. of Strategic Planning)

a. Enrollment Update

Pablo Torres, Director of Student Affairs and FCE, reported that enrollment is currently at 396 students. The school continues to work with Schola to generate referrals for the next school year. The school's goal is to get over 400 students in enrollment. The school has held the first of three open house events that were not highly attended in preparation for next year's enrollment. We are going to focus on strategic planning regarding enrollment across all departments. Sona Karia thinks we should consider rethinking the enrollment goal if the goal becomes unreasonable to achieve.

b. Attendance Update

Emily Bierwerth reports that attendance numbers remain consistent. The focus on semester two is to consolidate efforts of all stakeholders. Make more coordination with other departments in relation to attendance. Strengthen how we track student attendance. Ms. Bierwerth comments that it is difficult to intervene on attendance problems when we don't catch warning signs early..

c. Credit Accumulation Projection

Terence Joseph, Principal, says that the school's goal is 78 – 80% graduation of students earning diplomas by completing all graduation requirements. We have discussed these goals with the school community. Mr. Joseph says that the school hopes that there will be less than 63 students with 60% average or higher attendance that will need credit recovery. Mr. Joseph identified trends in student performance throughout the progress report check points and marking period grades and states that he hopes that adjustments in academic policy will lead to an increase in pass rates for marking period three. Policy adjustments include increasing grade weights for work completed synchronously.

d. School Distance Learning & Reopening Planning Update

Mr. Joseph says that COVID positivity is still high and with the new strains developing, it is not safe to ask students to come back to the building yet. Mr. Joseph says it is best to reexamine this issue after infection rates start to decline. In person learning will not be back in February. George Sarkissian asks how the vaccination effort plays into the reopening plan. Mr. Joseph says management is creating town halls to respond to staff questions regarding vaccinations and the impact of the vaccine upon school reopening.

5. Charter Renewal Update (5 minutes, ED)

Mr. Sarkissian states that Mr. Falla Riff, the E.D will send out an email with an update on charter renewal. Mr. Torres adds that the School Management Team has discussed focusing on reaching out to the SED Board of Regents in regard to the recent changes to the Regents exam.

6. Report from Academic Excellence Committee (15 minutes, AEC Chair)

Gicele Adon, AEC Chair, reports that the AEC held its first meeting today and that the meeting was productive but the conversation regarding academic data remains unfinished.

7. Public Speaking (5 minutes)

Jamila Abdul-Majid requested the floor for public speaking. Ms. Abdul-Majid says she is concerned about entering the new semester without clarity about the interventions that will be implemented in response to academic concerns. Ramon Perdomo discusses the recent changes to the composition of Academic Excellence Committee, establishing the vision and purpose of the committee as well as suggests calling an additional meeting in between the next one to address those urgent issues.

8. Executive Session: Board Retreat - Next Steps (10 minutes, Chair)

A motion was made, seconded, and unanimously passed to enter executive session to discuss organizational structure issues within the scope of Open Meetings Law Sec. 105(f).

[REDACTED]

A motion was made, seconded, and unanimously passed to leave the executive session.

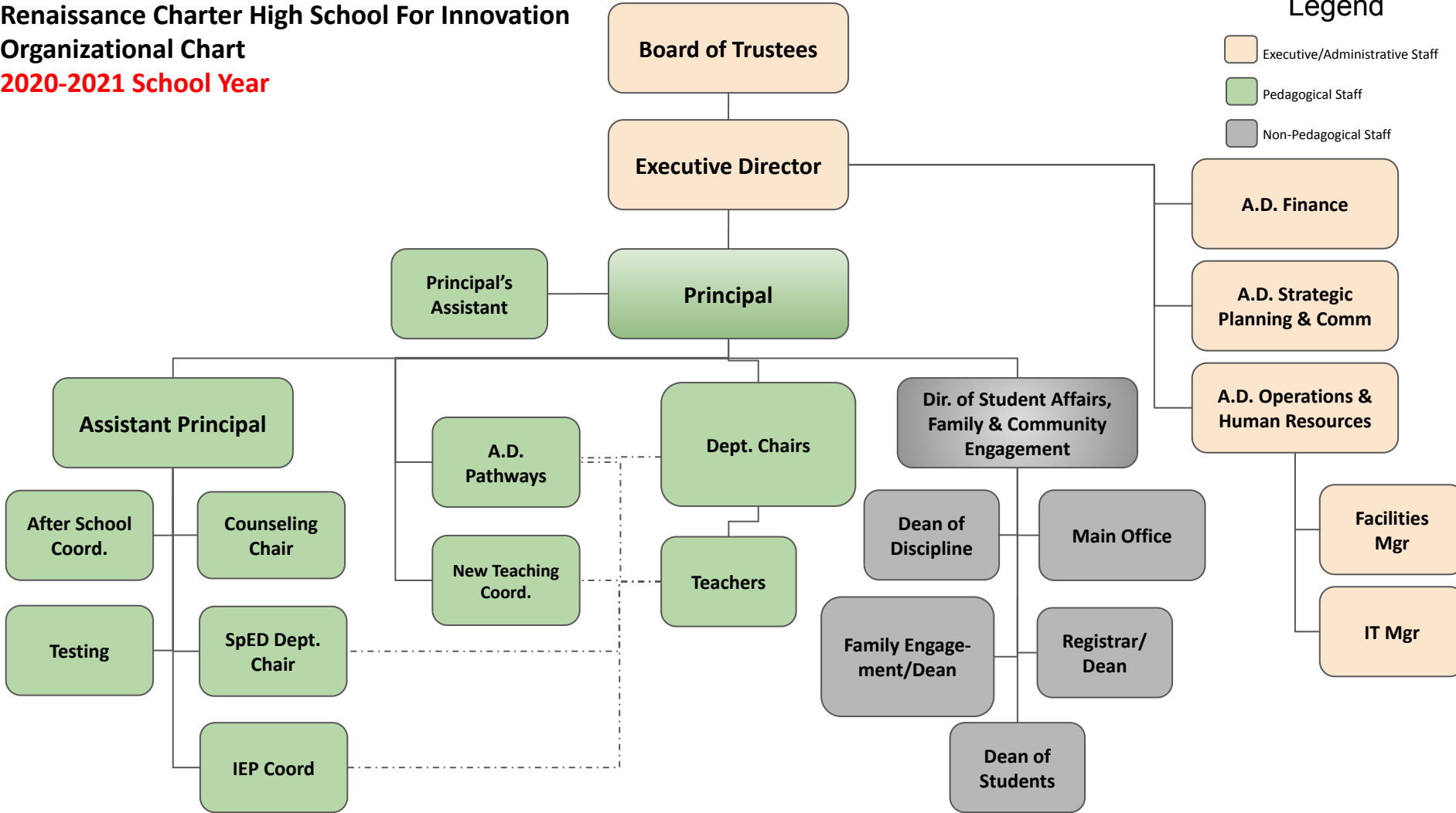
9. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.

Renaissance Charter High School For Innovation
Organizational Chart
2020-2021 School Year

Legend

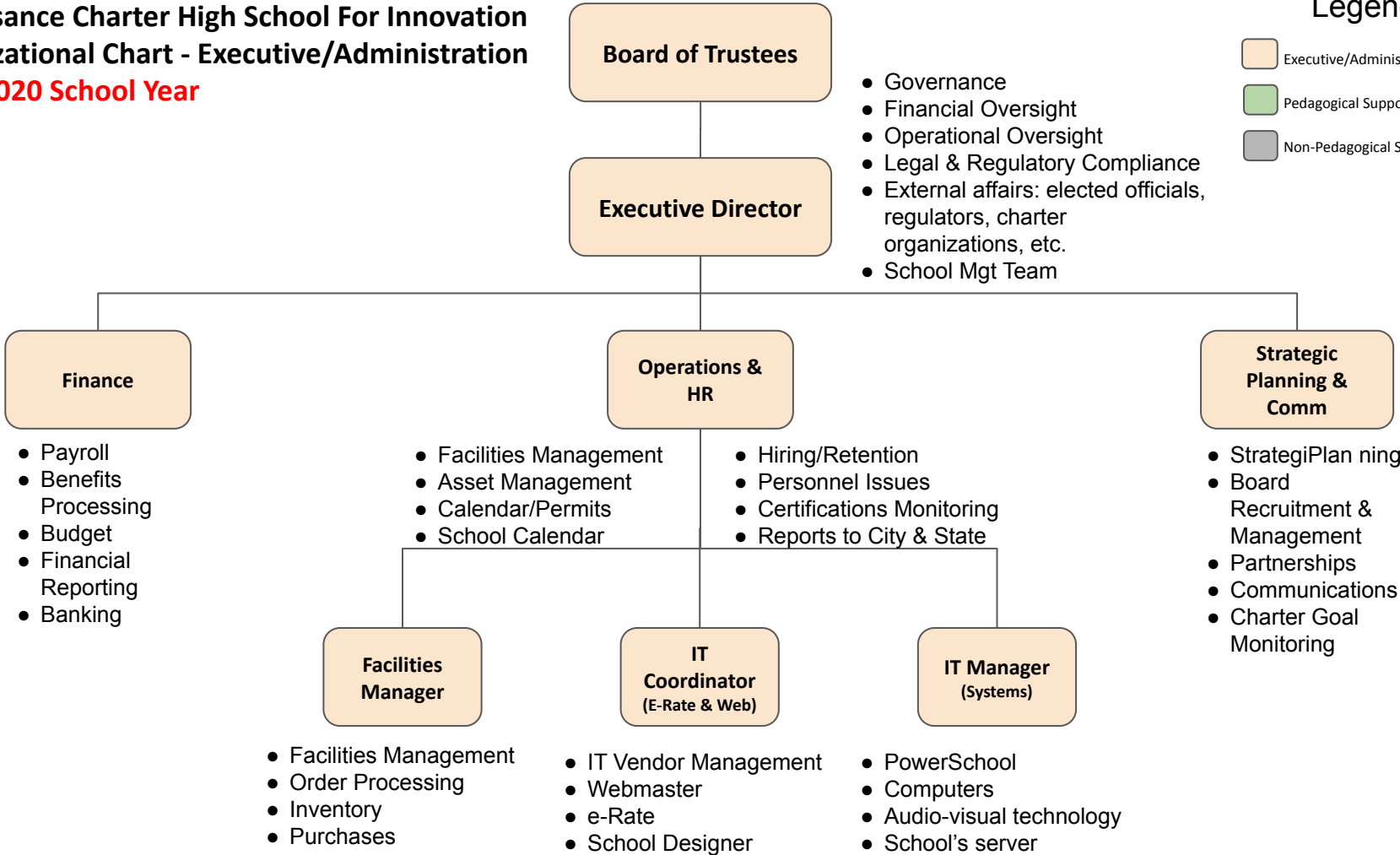
- Executive/Administrative Staff
- Pedagogical Staff
- Non-Pedagogical Staff



Renaissance Charter High School For Innovation
Organizational Chart - Executive/Administration
2019-2020 School Year

Legend

- Executive/Administrative Support
- Pedagogical Support
- Non-Pedagogical Support



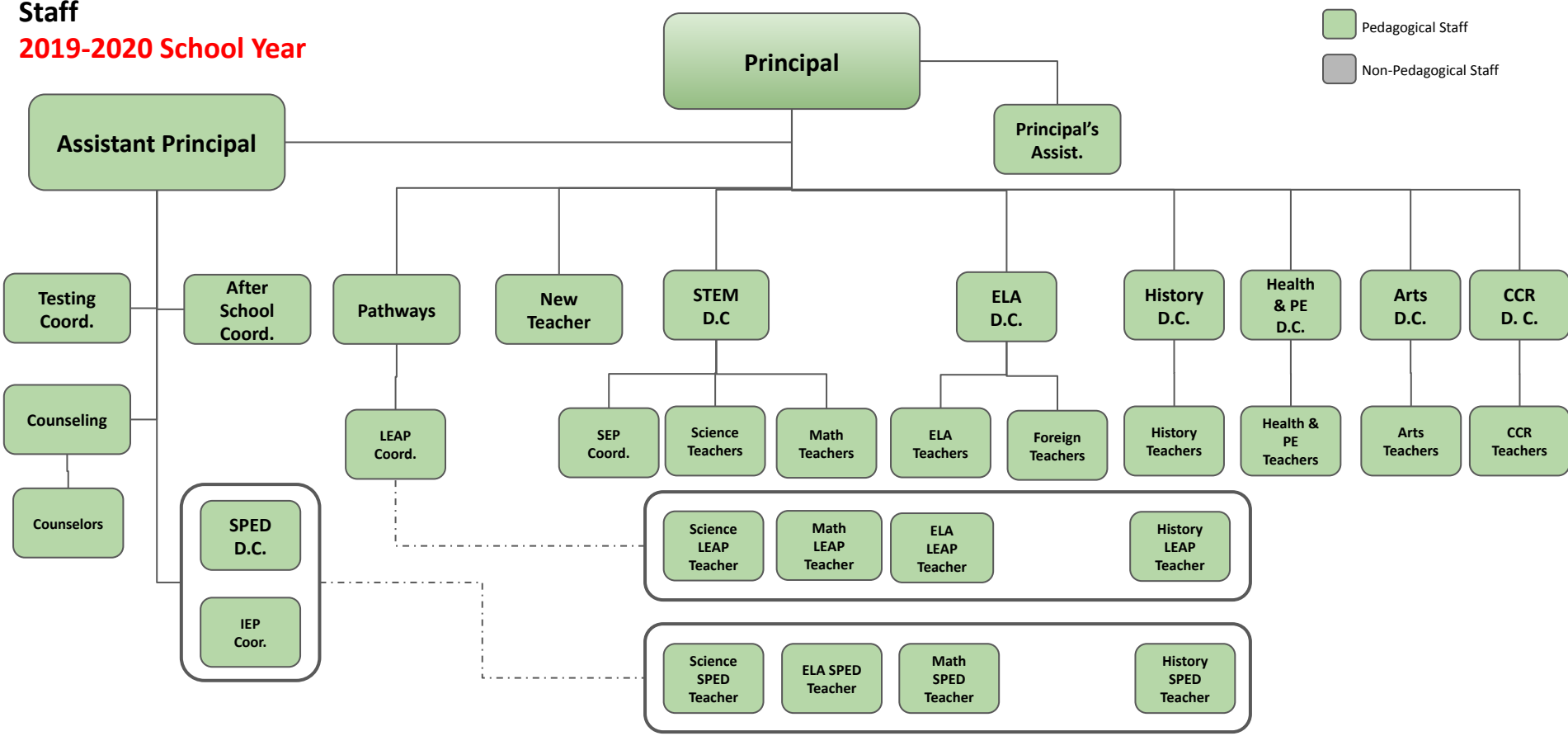
Renaissance Charter High School For Innovation
Organizational Chart - Pedagogical & Counseling
Staff
2019-2020 School Year

Legend

Executive/Administrative Staff

Pedagogical Staff

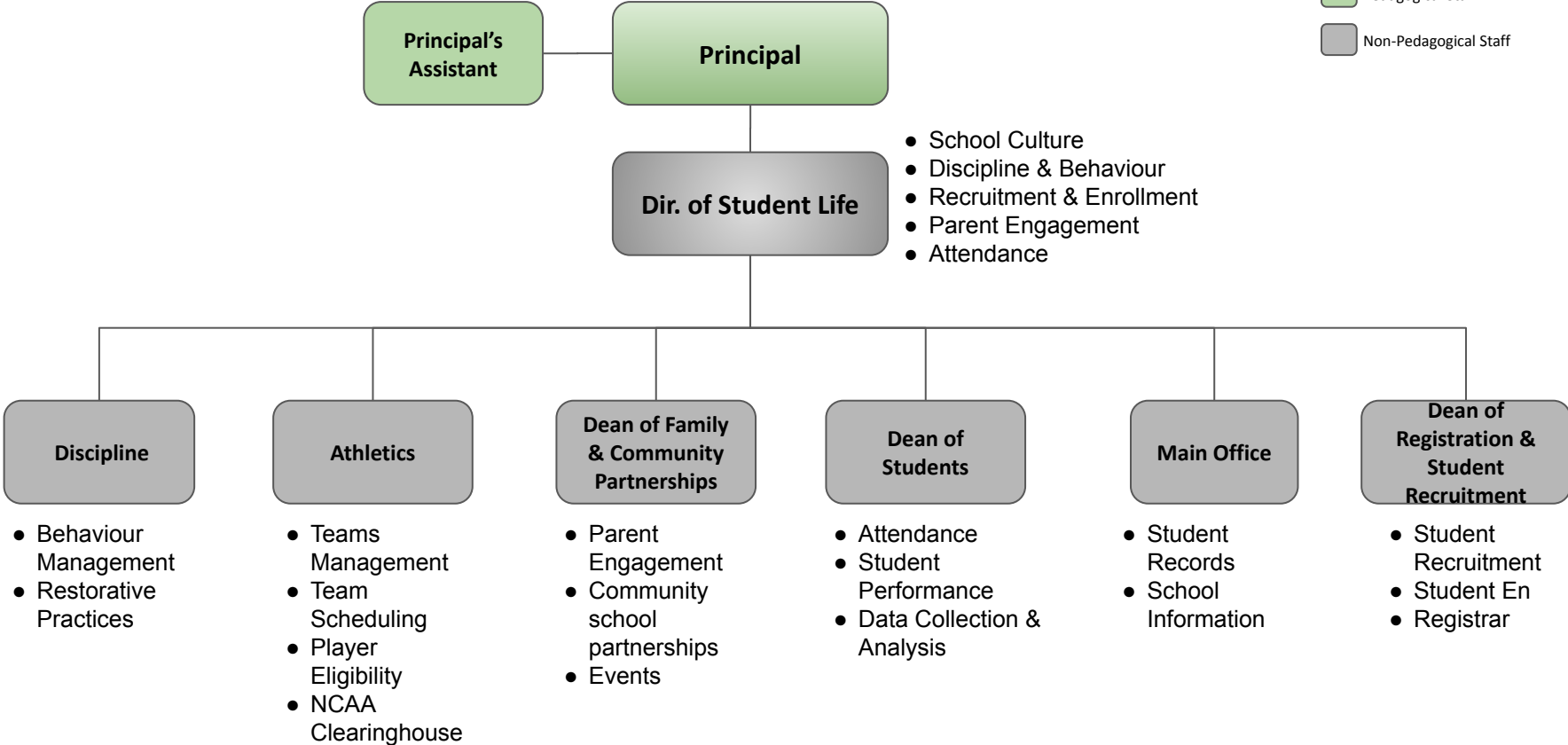
Non-Pedagogical Staff



Renaissance Charter High School For Innovation
Organizational Chart - Non-Pedagogical Staff
2019-2020 School Year

Legend

- Executive/Administrative Staff
- Pedagogical Staff
- Non-Pedagogical Staff





2021-2022 Annual Calendar

Mon. - Thur.	Aug. 30 - Sept. 2	Student Orientations
Fri. - Mon.	Sept. 3 - 6	School Closed (Labor Day Weekend)
Tuesday	September 7	School begins for all students
Thursday	September 16	School Closed (Yom Kippur)
Tuesday	October 5	Half Day for Students
Monday	October 11	School Closed (Indigenous People's/ Italian Heritage Day)
Thursday	October 28	Parent Teacher Conference #1 (Half-Day)
Tuesday	November 2	School (Election Day/Async Instruction)
Thursday	November 11	School Closed (Veterans Day)
Wed. - Fri.	November 24-26	School Closed (Thanksgiving Break)
Thursday	December 9	Promotion In Doubt Conference #1 (Half-Day)
Mon. - Fri.	Dec. 20 - Dec. 31	School Closed (Winter Break)
Monday	January 17	School Closed (MLK, Jr.)
Tues. - Fri.	January 25-28	Regents Week - Review Week - End S1 Trips
Monday	January 31	School Closed (Staff PD)
Tuesday	February 1	School Closed (Lunar New Year)
Mon. - Fri.	Feb. 21 - Feb. 25	School Closed (Midwinter Break)
Thursday	March 17	Parent Teacher Conference #2 (Half-Day)
Fri. - Fri.	April 15-22	School Closed (Spring Break)
Monday	April 25	School Closed (Enrichment Week PD)
Tues. - Fri.	April 26-29	Enrichment Week
Monday	May 2	School Closed (Eid al-Fitr)
Tues. - Fri.	May 3 - 5	Enrichment Week
Thursday	May 12	Promotion In Doubt Conference #2 (Half-Day)
Monday	May 30	School Closed (Memorial Day)
Monday	June 14	Last Day of Classes for all students
Tues. - Fri.	June 15 - June 17	Regents Week
Monday	June 20	School Closed (Juneteenth)
Tues. - Fri.	June 21- June 24	Regents Week
Wednesday	June 29	Graduation

Daily Schedule - (Mon, Tues, Thur, Fri)

Staff Prep	8:00 to 8:25
1st Period	8:25 to 9:17
2nd Period	9:20 to 10:12
3rd Period	10:15 to 11:07
4th Period	11:10 to 12:02
5th Period	12:05 to 12:57
Lunch	12:57 to 1:37
6th Period	1:37 to 2:29
7th Period	2:32 to 3:24
After School (M & F)	3:30 to 5:30
After School (T & Th)	4:15 to 6:15

Daily Schedule - (Wednesday)

Staff Prep	8:00 to 8:25
1st Period	8:25 to 9:20
2nd Period	9:23 to 10:18
3rd Period	10:21 to 11:16
4th Period	11:19 to 12:14
Advisory	12:17 to 12:47
Lunch	12:47 to 1:27
5th Period	1:27 to 2:22
6th Period	2:25 to 3:20
7th Period	3:23 to 4:18
After School (M & F)	4:20 to 6:20

Half Day Schedule

Staff Prep	8:00 - 8:25
1st Period	8:25 - 9:01
2nd Period	9:04 - 9:40
3rd Period	9:43 - 10:19

4th Period	10:22 - 10:58
5th Period	11:01 - 11:37
6th Period	11:40 - 12:16
7th Period	12:19 - 12:55