



Meeting of the Board of Trustees
November 17, 2020, 6:00 pm
Minutes

1. Roll call/sign in

Trustees Sona Karia, George Sarkissian, Latoya Massey, Jared McShall, Ramon Perdomo, and Alex Gallin were present via Zoom videoconference, pursuant to the Governor's emergency regulation, at a virtual location open to the public via Zoom meeting, and designated on the Notice of Meeting. Also present was board candidate Tavanie Perez, and several members of Innovation's school staff.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

3. Consent Agenda (5 minutes, ED)

a. Approval of Meeting Minutes, 7/20-11/20

Mr. Perdomo (Secretary) proposes approving a series of meeting minutes as part of a consent agenda item in the Board's next Board meeting. Ms. Karia (Chair) discusses the significance of having an efficient cadence as it relates to Board communications.

4. Review of FY'21 Q1 Financial Report (Assoc. Dir. of Finance)

Atiba Fraser, Associate Director of Finance, presents the FY'21 Q1 Financial Report. There is a \$376K projected surplus with a full year projection of net income of \$19,074 after depreciation. Mr. Fraser refers to the ESSER Grant as being helpful in keeping Innovation in the black. Over budget items include the Kicks Academy program. Terence Joseph (Principal) discusses the benefits of the Kicks Academy Program, saying that it supports student's confidence, targets their interests and allows students to be exposed to executives from footwear companies. Ms. Karia asks how many students are participating and Mr. Joseph responds that it is a full year program with 20 students enrolled. Atiba concludes we are in a sound financial position but we need to plan for the future; therefore, the Finance Committee should set up a contingency plan.

5. Charter Renewal Presentation (JPS Solutions) (25 Minutes)

Frank San Felice and Wayne Jones made a presentation about charter renewal.

Ms. Karia states that our charter renewal document is a foundational document of the Board of Innovation. Mr. Jones discusses how the board should be making a connection between the past charter term and our desired future charter term, informed by the board's prior experience. Mr. Perdomo asks to what extent Trustees, School Leadership and School Staff should be prepared to discuss data regarding the school. Mr. Jones states that the team should be knowledgeable about big picture data points, particularly how those numbers stack up against other schools and how we out-performed our comparison schools. Ms. Karia states that there was specific feedback from the DOE during the prior charter renewal and we should be prepared to discuss how we responded to that feedback. Mr. Perdomo asks, to what extent do we discuss the impact of COVID-19. Mr. Jones states that we should discuss how we addressed it, the lessons we learned

and use that as a starting point to discuss the future. Mr. San Felice suggests emphasizing communication with parents, family and staff.

6. Academic Accountability Dashboard(SMT)

Pablo Torres, Director of Student Affairs & FCE, states that 398 students are currently enrolled, that the number has ranged between 390-398, and that recruitment efforts are ongoing. Ms. Perez asks if the schools saw the number 405 as a realistic number. Mr. Torres refers the question to Mr. Joseph. The pandemic has made it difficult to determine an appropriate number of students as far as enrollment goals are concerned.

Ms. Perez makes a motion to go into executive session for the purposes of discussing committee appointments. Mr. Perdomo seconds the motion.

7. Appointment of Committee Members

Executive Session

Trustees engaged in a discussion of the composition of committee appointments and came to an agreement on the appointments. A motion to come out of executive session was made, seconded and unanimously approved.

End of Executive Session

A motion was made to approve the following composition of committee appointments.

Members of the Academic Excellence Committee are: Gicele Adon (Committee Chair), Jaynemie Angbah, Latoya Massey, and Ramon Perdomo.

Members of the Finance and Audit Committee are: Latoya Massey (Committee Chairperson), Jared McShall, Ramon Perdomo, Tavannie Perez, and George Sarkissian.

Members of the Personnel Review Committee: George Sarkissian (Committee Chairperson), Alex Gallin, Jaynemie Angbah, and Tavannie Perez.

Members of the Executive Committee: Sona Karia (Committee Chairperson), George Sarkissian, and Latoya Massey.

The motion was seconded, and unanimously approved.

8. Public Speaking (5 minutes)

No one requested the floor to engage in public speaking.

9. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.