



**Renaissance Charter High School for Innovation
Meeting of the Board of Trustees
March 19, 2019, 6:00 pm
410 East 100th Street, New York, NY 10029**

Agenda

1. Roll call/sign in

Chair George Sarkissian was present in person, Board Secretary Latoya Massey and Trustee Jasmin Singleton attended the meeting via video Zoom conference, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Terence Joseph (Principal), Jason Forde (Associate Director of Strategic Planning and Communications), Hillary Goldstein (IEP Coordinator), Benjamin Caraballo (Science Teacher) Danielle Martin (Guidance Counselor), Yusef Abdul-Sabur (History Teacher) and Board Member Candidate, Jaynemie Angbah (via Zoom conference).

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, where Innovation High School is located, at 410 East 100th Street New York, New York, 10029.

3. Review and Approval of Prior Board Meeting Minutes (5 minutes/Chair)

Minutes for the February Board Meeting minutes were reviewed by the Board. A motion was made to accept the minutes and the motion was seconded and passed unanimously.

4. Enrichment Week Presentation (10 minutes, Innovation staff: Hillary Goldstein & Benjamin Caraballo)

Members of the Enrichment Planning Committee, Hillary Goldstein and Benjamin Caraballo reviewed the planning process for Enrichment Week and discussed the Enrichment Week programming currently in progress.

Ms. Goldstein and Mr. Caraballo explained how the planning committee worked to ensure that all clusters were academically viable credit-bearing courses, taught by various combinations of staff, and operated under the determined budget. Students were selected for the clusters based on academic needs, by credit needs, and then by student preference by grade.

Ms. Goldstein and Mr. Caraballo explained that the committee met weekly since October to plan Enrichment Week Activities and helped facilitate the process of developing course clusters with

teachers to improve academic rigor and reduce overall costs. A copy of this year's Course Catalog was also shared with the Board for their review.

Enrichment Week is currently in progress and a detailed report of the final financial numbers will be documented and presented at a future Board Meeting.

5. Columbia Law School Project (10 minutes, Prof. Mary Zulack & Lexi Studwell, CLS Student)

Prof. Zulack introduced this semester's law student group. This semester, the students will be working on reviewing and developing new On-Boarding materials for the Board. Ms. Studwell introduced herself to the Board and asked the attending Board members about their on-boarding experiences. Ms. Singleton, as the newest board member, mentioned her on-boarding experience and that it would be beneficial to have additional support throughout the first year of a new Board member's experience to ensure each member is fully equipped to perform their Board duties.

Ms. Studwell recorded the attending Board members answers and informed the Board that the Columbia Law School Students will return at the April Board Meeting to present their work on behalf of the board.

6. Update on Planning Process for FY '20 (5 minutes, ED & Principal)

Mr. Falla Riff provided an update of Innovation's planning process for FY'20. Currently, SMT is meeting with Department Chairs to review their individual programming and staffing needs. Based on each Department's needs and appraisals, final decisions regarding staffing will be determined and communicated to staff. A more detailed view of staffing changes and Innovation restructuring will be presented at the April Board meeting.

7. Meeting with Board Candidate Jaynemie Angbah (15 minutes, Candidates & Board)

Mr. Forde introduced Board Candidate, Jaynemie Angbah, to the Board. Ms. Angbah spoke about her experience working in the educational field as a certified counselor, programming director and curriculum developer. For her Board project, Ms. Angbah reviewed school data from the 2017-18 School Year and did a day of observations at Innovation where she sat in classes, spoke with counselors and teachers and provided an assessment of her findings based on her observations. Ms. Angbah provided that assessment to Innovation's School Management Team and the Board prior to the meeting and discussed its content with the Board.

8. Meeting with Board candidate Darryl Tyree (10 minutes, Candidate & Board)

Mr. Tyree was unable to attend and discussion was deferred to the next Board meeting.

9. Executive Session - Discussion of Board Member Candidate Darryl Tyree (10 minutes)

Mr. Tyree was unable to attend and discussion was deferred to the next Board meeting.

10. Vote on Board Member Candidate Darryl Tyree (5 minutes)

Mr. Tyree was unable to attend and discussion was deferred to the next Board meeting.

11. Public Speaking (5 minutes)

None

12. Adjournment

Mr. Sarkissian made a motion to adjourn the meeting and Ms. Massey seconded the motion, which passed unanimously.