



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
August 22nd, 2017, 5:45 pm  
410 East 100th Street, 3rd Floor New York, NY 10029**

**Meeting Minutes**

**1. Roll call**

Present in person were Chairperson George Sarkissian, trustee Sona Karia, trustee Jon Jelly, and trustee Eboni Kirkland, trustee, together constituting a quorum for purposes of the meeting. Also present in person were Stephen Falla Riff, Executive Director, and Jason Forde, Development & External Affairs Manager, Frank San Felice, Charter Renewal Consultant and Danielle Martin, Innovation Staff Member.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building where Innovation High School is located at 410 East 100th Street New York, NY 10029.

**3. Review and Approval of Prior Board Meeting Minutes (5 minutes/Chair)**

The Board reviewed the meeting minutes from the previous Board Meeting. Mr. Jelley made a motion to approve the minutes from the prior committee meeting, Mr. Sarkissian seconded and the motion passed unanimously.

**4. Update on 2017-18 School Year Preparations (10 minutes/ Principal & ED)**

Mr. Forde spoke on Principal's behalf and informed the Board on progress on enrollment, projected graduation rates of students in summer school and upcoming school event dates.

**5. Charter Renewal Update (60 minutes/Charter Renewal Consultant)**

Mr. San Felice reviewed with the Board the Charter Renewal Process and status on the process of the Charter Renewal Application. Mr. San Felice discussed the Board's role in the Charter Renewal Process and also reviewed the Renewal Visit Protocol. During the meeting attending staff and board reviewed revised mission and vision statements and provided feedback ensuring the mission statement strikes the appropriate tone.

**6. Other New Business**

None

**7. Adjournment**

Mr. Sarkissian made motion to adjourn the meeting which was seconded by Mr. Jelley.