



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
May 17th, 2017, 6:15 pm  
410 East 100<sup>th</sup> Street, New York, NY 10029**

**Meeting Minutes**

**1. Roll call**

Board Secretary Jon Jelley called the meeting to order. Board members George Sarkissian, Jon Jelley, Ivan Fraser, Eboni Kirkland, Ravneesh Sachdev were present, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Jason Forde (Development & External Affairs Manager), Pablo Torres (Director of Student Life & Community Engagement), Chloe Ma (Data Analyst) and Charter Renewal Consultant, Frank.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building where Innovation High School is located at 410 East 100th Street New York, NY 10029.

**3. Review and Approval of Prior Board Meeting Minutes (5 minutes/Chair)**

The Board reviewed the meeting minutes from the two March Board meetings. Mr. Jelley made a motion to approve the minutes from the March meetings, Mr. Fraser seconded and the motion passed unanimously.

**4. Discussion of Charter Renewal Plan (45 minutes/Charter Renewal Consultant)**

Charter Renewal consultant, Frank, was introduced to the board and reviewed the Charter Renewal Process and discussed the more important aspects of the Charter Renewal Criteria regarding student progress and outcomes against accountability goals set forth in the existing charter.

Frank explained the Board's responsibilities during the renewal process in helping to shape the direction of the new charter renewal.

Mr. Fraser and Mr. Sarkissian have agreed to be Board representatives to help manage the Charter Renewal Process which will be completed in September.

**5. Report on Status of Senior Graduation Push (20 minutes/Dir. of Student Life & Community Engagement)**

Mr. Torres reviewed status of the Senior Class' progress towards graduation and discussed the breakdown of students who are on and off track towards graduation. Mitigation strategies were discussed regarding those students currently off track to graduate.

**6. FY18 Budget update (5 Minutes/Exec. Dir.)**

Mr. Falla Riff stated that the FY18 Budget will be available for review and approval for the June Board meeting.

**7. Board Recruitment Discussion & Trustee Resignation (10 minutes) (Exec. Dir., DEAM, & Trustee)**

Ravneesh made announcement that he will resign from the Board due job relocation. The Board has made the motion to nominate Ravneesh to be a part of the Innovation Advisory Board which was seconded and approved.

Mr. Forde also gave an update regarding the progress of the recruitment process of Mr. Donald Ruff, Mr. Calvin Smith and Ms. Jen Samson to the Board. Calls with the Board will be scheduled in June to meet the candidates and finalize their recruitment status.

**8. 8. Board Retreat Update & Introduction of Data Manger (10 minutes) (Exec. Dir & DEAM)**

Chloe was introduced to the Board as Innovation and provided an overview of the possible types of data and information that can be provided in the new Innovation Board Newsletter. Mr. Forde also walked through the format of the Board Newsletter and announced that the Board will receive the newsletter prior to each Board meeting

**9. Expectations for next board meeting (5 minutes) (Chairperson & Exec. Dir.)**

The Board conferred and agreed that the following be dealt with for the June Board meeting

- Agenda and board materials sent a week in advance
- Review Renewal Workplan
- Retreat Summary

Also, motion was made to change Board Meeting times to 6 PM

**10. Other New Business**

None

**11. 11. Adjournment**

Mr. Sarkissian made motion to adjourn the meeting which was seconded by Mr. Fraser