



**Renaissance Charter High School for Innovation
Meeting of the Board of Trustees
February 13th, 2017, 6:15 pm
410 East 100th Street, New York, NY 10029**

Agenda

1. Roll call

Board Chair George Sarkissian called the meeting to order. Board members George Sarkissian, Ravneesh Sachdev, Ivan Fraser and Eboni Kirkland were present, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Jason Forde (Development & External Affairs Manager), Ira Yasbin (Assistant Principal), Pablo Torres (Director of Student Life and Community Engagement), Debbie DeGiau (Director of Finance), Kathleen Elie (CSBM representative, the Columbia Law School Group Innovation Guidance Counselor Danielle Martin and Innovation History Teacher Yusef Abdul-Sabur.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building where Innovation High School is located at 410 East 100th Street New York, NY 10029.

3. Review and Approval of Prior Board Meeting Minutes (5 minutes/Chair)

The Board reviewed the meeting minutes from the January Board meeting. Mr. Sarkissian made a motion to approve the minutes from the January meeting, Mrs. Eboni Kirkland seconded and the motion passed unanimously.

4. Introduction of new Columbia Law School Student Team (5 minutes/ Columbia Law School Student Group)

Columbia Law School group Leader introduced the new group of Law School students that will be continuing the work of last semester group of completing the work on creating Charter School Governance and Non-Profit Compliance Checklist for Innovation to use in the future.

5. Q2 Budget to Actuals Report (20 minutes/CSBM Representative)

CSBM Representative Kathleen Elie reviewed Innovation High School's 2nd Quarter Budget to Actuals and confirmed that the school is in good financial standing. The Board asked

questions to clarify line items and expenditures regarding administrative, programming and personnel costs and were answered by Ms. Elie and Mr. Falla Riff.

6. Signing of Conflict of Interest Policies (5 minutes/Development & External Affairs Manager)

Mr. Falla Riff reviewed the Conflict of Interest Policy with the Board and the Board will review and sign before the next Board meeting.

7. Annual Meeting: Board Elections (25 minutes/Development & External Affairs Manager)

Innovation Annual Board Elections were held and results are as followed:

Board Chair: George. Ravneesh nominated George to remain Chair and 2nded by Ivan. This nomination was unanimously approved.

Vice Chair: TBD. The Board decided to hold off on continuing the election process for Vice Chair because current Vice Chair, Ms. Karia was not present.

Treasurer: Ivan nominated Sona to remain as Board Treasurer and was 2nded by Ravneesh. This nomination was unanimously approved

Secretary: Ivan nominated Jon to remain as Board Secretary 2nded by Ravneesh. This nomination was unanimously approved

Ivan nominated that all committees remain and 2nded by Ravneesh and unanimously approved.

8. Preparing for Part 2 of Annual Board Retreat (15 minutes/ Executive Director & Development & External Affairs Manager)

Mr. Forde and Mr. Falla Riff reviewed plans for upcoming Board Retreat scheduled for March 21st in replace of the Board's March Board Meeting. Board members have been asked to fill out a Board Self Assessment Survey and Profile Composition worksheet that will help serve as inputs for the retreat.

9. Review of immigration letter to Innovation Community (10 minutes/Executive Director)

Mr. Falla Riff reviewed a letter regarding updated procedures Innovation staff should now follow regarding new Immigration policies. Letter will be distributed to faculty, students and families.

10. Other New Business

N/A

11. Adjournment

Mr. Sarkissian motioned for the meeting to come to a close and seconded by Mr. Fraser.