

# I. SCHOOL INFORMATION AND COVER PAGE

Created Friday, July 12, 2013

Updated Wednesday, July 31, 2013

## Page 1

### 1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

310400860968 RENAISSANCE CHS-INNOVATION

### 2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 4

### 4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
410 East 100th Street, 2d Floor, New York, NY 10029	212-722-5871	646-430-8555	info@innovationhs.org

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Contact Name	Rita Tishuk
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Title	Director of Development and Communications
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Emergency Phone Number (###-###-####)	347-451-5871

### 5. SCHOOL WEB ADDRESS (URL)

<http://www.innovationhs.org/>

### 6. DATE OF INITIAL CHARTER

2009-07-01 00:00:00

### 7. DATE FIRST OPENED FOR INSTRUCTION

2010-09-01 00:00:00

### 8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

330

**9. GRADES SERVED IN SCHOOL YEAR 2012-13**

Check all that apply

- 9
- 10
- 11

**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

## 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

## 12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/C SD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	410 East 100th Street, 2d Floor, New York, NY 10029	212-722-5871	CSD 4	9-11	No	DOE space
Site 2						
Site 3						

### 12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Nicholas Tishuk	212-722-5871	718-666-5939	nicholas.tishuk@innovationhs.org
Operational Leader	Stephen Falla Riff	212-722-5871	646-734-8296	stephen.fallariff@innovationhs.org
Compliance Contact	Rita Tishuk	212-722-5871	347-451-1217	rita.tishuk@innovationhs.org
Complaint Contact				

## 13. Are the School sites co-located?

Yes

### 13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	None	Yes	2013	No	500	Yes
Site 2						
Site 3						

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change District or CSD of Location	Corrected school address and CSD from Queens to Manhattan	April 29, 2013	May 24, 2013
2				
3				
4				
5				

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

S/ Nicholas Tishuk  
(signature redacted)

Signature, President of the Board of Trustees

Thank you.

# Signature Page for President of Board of Trustees

Created Tuesday, July 30, 2013

Updated Wednesday, July 31, 2013

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16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

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• Yes

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Signature, Board President

S/Frank Saia  
(signature  
redacted)

Thank you.

Charter School Code:

343000860968

CHARTER SCHOOL ANNUAL  
REPORT OF EXPENDITURES  
FOR THE SCHOOL YEAR ENDED 6/30/13

Charter School Name: Renaissance Charter High School for Innovation  
Contact Person: Nicholas Tishuk Phone: (212) 722-5871

	<u>SALARIES</u>	<u>OTHER</u>	<u>TOTAL</u>
A. GENERAL ADMINISTRATION	\$ 1,190,493	\$ 313,875	\$ 1,504,368
B. ALL OTHER INSTRUCTION	1,815,512	630,121	2,445,633
C. PUPILS WITH DISABILITIES	1,112,733	355,558	1,468,291
D. EMPLOYEE BENEFITS			-
E. DEBT SERVICE			-
F. SCHOOL LUNCH			-
G. CAPITAL EXPENSE			201,313
H. GRAND TOTAL EXPENDITURES**			<u>\$ 5,619,605</u>

I. ENROLLMENT	330
J. EXPENDITURES PER PUPIL**	<u>17,029</u>
K. ADMINISTRATIVE EXPENDITURES PER PUPIL**	<u>4,559</u>

\*\* Without Employee Benefits

UNAUDITED

# Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 11, 2013  
Updated Thursday, August 01, 2013

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An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

# Appendix F: BOT Membership Table

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## 1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Frank Saia	Chair/President	Yes	Marketing and technology, founding member of the Board	One term of five years, commencing February, 2010	Finance, Principal Review, Educational Support, Legal, Bylaws, Appeals & Grievance
2	Sona Karia	Treasurer	Yes	Strategic planning and business development, founding member of the Board	One term of five years, commencing February, 2010	Finance, Principal Review, Educational Support
3	Nicholas Tishuk	Member	Yes	Educator and administrator, founding member of the Board	One term of five years, commencing February, 2010	Finance, School & Board Development
4	Leanne Sajor	Secretary	Yes	Program development, leadership, community organizing, founding member of the Board	One term of five years, commencing February, 2010	Legal, Bylaws, Appeals & Grievance
5	George Sarkissian	Vice Chair/Vice President	Yes	Community planning and development	One term of five years, commencing March, 2012	Principal Review, Educational Support, Legal, Bylaws, Appeals & Grievance
6	Kiran Rao	Member	Yes	Operations executive	One term of five years, commencing March, 2013	
7	Ivan Fraser	Parent Rep	Yes	Electrician	One term of five years, commencing	
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16						
17						



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18

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19

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20

2. Total Number of Members Joining Board during the 2012-13 school year

2

3. Total Number of Members Departing the Board during the 2012-13 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2012-13 school year?

12

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

## **Appendix H: Enrollment & Retention Targets**

The Renaissance Charter High School for Innovation actively recruits and retains students with special needs and disabilities, and English Language Learners. Approximately one third of our students are classified as having Special Education needs. Our recruitment process is explained in a document entitled, Innovation Application and Lottery Process, 2012-2013, which follows below.

### **Submission of Lottery Information (All NYC-DOE Authorized Schools)**

Renaissance Charter HS for Innovation 84M433

Contact: Nicholas Tishuk

nicholas.tishuk@innovationhs.org

Please be advised that the Charter Schools Office is extending the deadline for submitting school application and lottery information to **January 15**. Please update your accountability calendars to reflect this change. As indicated in the Accountability calendar, schools should submit the following:

#### **1. Charter School Application Deadline**

- April 1<sup>st</sup>, 2013

#### **2. Lottery Drawing date**

- April 5<sup>th</sup>, 2013

#### **3. Copy of the School Application (attached)**

#### **4. School Marketing Plan including:**

- Timeline of outreach and promotional activities
  - The online application and in-school paper copy has been available since September 2012 on [www.innovationhs.org](http://www.innovationhs.org)
  - Innovation participates in the electronic Common Application hosted on the Charter Center's Website.
  - Visits to CSD4 Middle Schools and Community Based Organizations will start in January and run through

March.

- Printing of School Newspaper with application in December 2012.
  - Vanguard Mailing to all CSD4 8<sup>th</sup> grade families in December 2012 and February 2013.
- Communication plan (e.g., notifying public of application procedures and lottery drawing, for example)
    - Information will be posted on our website, the school newspaper, Local community calendars at Community Board 11 and local businesses.
  - Discussion of recruitment activities (include any significant changes from previous year)
    - Arranging presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings, etc has been the most effective means of recruitment.
    - The newspapers have been an innovative way to get attention as well. As the school grows, referrals from current students and parents has also become a very effective way to recruit.
  - Specific outreach activities for English language learners (ELLs) and students requiring Special Education (SPED) services
    - During visits to schools, we make it clear to Principals, guidance staff, students and parents that Innovation encourages all students apply, regardless of disability or ELL status.
    - We will continue our standing practice of making targeted presentations to classes that are primarily ELL and SPED.
    - We work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.
    - We work with local community organizations that work with ELL populations, making the application available in Spanish language format.
  - Lottery process (e.g., electronic, in person, manual, etc.)
    - The lottery takes place at Innovation. Applicants are

welcome to attend the public drawing but are not required to attend.

- School officials oversee the lottery, which is chosen manually via paper slips with chosen names simultaneously collected digitally on a computer.
- The lottery is videotaped for oversight purposes.