



**Renaissance Charter High School for Innovation
Redacted Minutes for Meeting of the Board of Trustees
October 20, 2014
410 East 100th Street, New York, NY 10029**

Agenda

- 1. Meet-the-Board Parent Event**
The Board held a meet-and-greet with parents and students after the Collaborative School Governance meeting to informally converse about Innovation and get to know each other better.
- 2. Roll Call**
Chairperson Frank Saia called the meeting to order at 7:00pm. Trustees George Sarkissian, Sona Karia and Stacey Gauthier were present, constituting a quorum. Also present were Stephen Falla Riff, Executive Director, Matt Boyle, IT/Facilities Manager, Pablo Torres, Director of Student Life & Community Engagement, Dru Collins, Vice Principal, Debbie DaGiau, Associate Director of Finance and Human Resources, Mike Jolley, Development & External Affairs Coordinator, Elsie Encarnacion, Parent Engagement Coordinator, Kirk A'Gard, 9th Grade History Teacher, and Eboni Kirkland, 9th grade Parent.
- 3. Filing of Notice of Meeting**
In accordance with the law, a notice of the meeting was published on the school's website, sent via fax to the New York Times and also posted publicly at the M99 School Building where Innovation High School is located at 410 East 100th Street New York, NY 10029.
- 4. Review and Approval of Prior Board Minutes**
The Board reviewed the minutes from the September meeting. Ms. Gauthier motioned to approve the minutes without any changes and Mr. Sarkissian seconded the motion.
- 5. Approval of 2014-15 budget (Associate Director of HR/Finance)**
The budget was revised to reflect the change in enrollment from the numbers originally projected, the increase in the number staff, and the cost of benefits provided to staff by Innovation. The Board inquired about the benefit cost increases again and the Finance Committee will be conducting a cost-benefit analysis to ensure that benefits align with employee needs. The forecast budget assumptions were questioned and Ms. DaGiau will be reviewing the assumptions with the Finance Committee to refine forecast numbers. Mr. Saia motioned to approve the 2014-2015 budget, Ms. Gauthier seconded, and the motion carried unanimously.
- 6. Update on website migration (Executive Director, IT/Facilities Manager)**
Innovation's website and student data vendor Tech Officers is transferring full ownership of the Innovationhighschool.org domain to Innovation and the website will be moved to a new host. Google Drive, calendar, email addresses and other apps will be migrated using a third party provider that was significantly less expensive than the Tech Officers' quote. The migration is anticipated to be completed by December 15, 2014. The current Student Information System will be officially shut down and the new student information will be in effect in 2 weeks.
- 7. New Board Member recruitment**
Mr. Sarkissian and Mr. Torres reported that they will continue to speak with Matthew Washington about his candidacy for the Board but he does not appear to have the time to serve



now given his significant obligations elsewhere. Ms. Encarnacion reported that the PTO will vote on a parent representative to the Board prior to the November Board meeting. Mr. Jolley reported that Brendan Boerbaitz continues to be interested in joining the Board and that he is scheduled for a tour of the school. The Board will also have a phone meeting with him to discuss his background, experience, and to understand his interest in serving on the Board

8. Executive Session

A. Personnel Matter

Mr. Saia motioned to move into Executive Session to discuss a personnel matter and Mr. Sarkissian seconded the motion, which passed unanimously, bringing the Board into Executive Session.

[REDACTED]

Mr. Saia motioned to move out of Executive Session, Mr. Sarkissian seconded the motion, which passed unanimously bringing the Board officially out of Executive Session.

B. Accountant Issue

Mr. Saia motioned to move back into Executive Session to discuss Innovation's relationship with a financial services provider and Ms. Gauthier seconded the motion, which passed unanimously bringing the Board officially into Executive Session.

[REDACTED]

Mr. Saia motioned to move out of Executive Session, Mr. Sarkissian seconded the motion, which passed unanimously bringing the Board officially out of Executive Session.

9. Other New Business

No other new business was discussed.

10. Adjournment

Ms. Karia motioned to adjourn the meeting, Mr. Saia seconded, the motion was carried unanimously, and the meeting was concluded.