



**Renaissance Charter High School for Innovation
Meeting of the Board of Trustees
January 15, 6:00 pm
410 East 100th Street, New York, NY 10029**

Minutes

1. Roll call/sign in

Chair George Sarkissian, Vice Chair Sona Karia, Board Secretary Latoya Massey attended the meeting in person and Board Member Candidate Jasmin Singleton attended via video Zoom conference, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Debbie DaGiau (Associate Director of Finance and Human Resources), Lola Barbarash (CSBM Representative), Jason Forde (Associate Director of Strategic Planning and Communications), Emily Bierwirth (CCR Workforce Development Coordinator).

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, where Innovation High School is located, at 410 East 100th Street New York, New York, 10029.

3. Review and Approval of Prior Board Meeting Minutes (5 minutes/Chair)

Minutes for the December Board Meeting redacted and un-redacted minutes were reviewed by the Board. Motion was made to accept the minutes, seconded and passed unanimously.

4. Review of Second Quarter Financial Report (25 minutes/ Lola Barbarash, CSBM)

Ms. Barbarash reviewed the 2nd Quarter Budget to Actuals with the Board. Due to the approved budget cuts and hiring freeze approved by the Board in December, Ms. Barbarash revealed that Innovation is projecting to end the year at a deficit of under \$165,000, which was well below the projected losses determined during the re-budgeting process. Board members asked questions of the management team and Ms. Barbarash to confirm what accounted for the differences in projections. Mr. Forde and Ms. Barbarash agreed to meet to discuss differences and provide an update.

5. Academic Accountability Dashboard (10 minutes, AD Jason Forde)

Mr. Forde reviewed the Academic Accountability Dashboard with the Board. The current year to date enrollment data, SpEd Enrollment, Attendance numbers and an update on Teacher Certification progress. Additional data regarding Regents performance and Fall Semester

progress will be provided at the February meeting once all test scores and semester grades have been completed.

6. Update on Planning Process for FY '20 (25 minutes, ED & Principal)

Mr. Falla Riff reviewed the project plan created by Principal Joseph and the SMT. Planning activities will commence at the end of January, starting with the appraisal process. An update will be provided at the next board meeting regarding the progress made towards the planning process.

7. Board Candidates & Recruitment (10 minutes, ED & AD Jason Forde)

Mr. Forde reviewed the latest status of Board Candidates in their candidacy process.

Darry Tyree - Completed his Board project in December to identify Innovation students to participate in an 6 week workshop in college readiness culminating in an HBCU focused college tour during our Winter Break sponsored by his fraternity. A Board call will be scheduled prior to the to February Board meeting and the Board will vote on his candidacy at the February Board meeting.

Jaynemie Angbah - Ms. Angbah's resume was reviewed and Mr. Falla Riff and Mr. Forde will schedule the initial interest call with Angbah to begin her Board Candidacy process.

Mr. Sarkissian made the request to also find a community representative and additional parent representatives. Mr. Forde will work with Parent Coordinator, Elsie Encarnacion to identify individuals to begin the Board Candidacy process. For the Parent Representative, Mr. Forde will work with Mr. Sarkissian to create a letter for parents to gauge interest in Board position.

8. Public Speaking

None

9. Adjournment

Mr. Sarkissian made a motion to adjourn the meeting and Ms. Massey seconded the motion, which passed unanimously.