



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
July 23rd, 2018, 6:00 pm  
410 East 100th Street, 3rd Floor New York, NY 10029**

**Minutes (Redacted)**

**1. Roll call/sign in**

Chairperson George Sarkissian, Vice Chair Sona Karia, and trustee Latoya Massey attended the meeting in person, and trustee Jared McShall attended via video conference, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Jason Forde (Associate Director of Strategic Planning & Communications) and board member Candidate, Jasmin Singleton.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, where Innovation High School is located, at 410 East 100th Street New York, New York, 10029.

**3. Review and Approval of Prior Board Meeting Minutes (5 minutes/Chair)**

Meeting minutes were reviewed by the Board and typographical errors were corrected. Ms. Karia made a motion to accept the revised minutes and Ms. Massey seconded the motion, which was passed unanimously.

**4. Disclosure of Financial Interest Forms (5 minutes/ED, AD-SP&C)**

For the NYSED 2017-2018 Annual Report, each Board member was required to complete the Disclosure of Financial Interest Form. Mr. Sarkissian, Ms. Karia, Mr. McShall & Ms. Massey completed their forms during the meeting. Mr. Forde will follow up with Board members who either did not attend or left the Board during the 2017-18 School Year.

**5. Discussion of Academic Progress Dashboard (20 minutes/Chair, ED)**

Mr. Forde reviewed the graduation data prepared by the Associate Director of Alternative Pathways, Jesse Matthews. The data revealed the following:

- The 2014 cohort had Innovation's highest four Year Graduation rate to date (59.5%)
- The 2014 cohort had Innovation's highest 4-Year SPED Graduation rate to date for the (63.8%)
- The 2011 cohort had the highest overall graduation percentage to date Cohort (80%)

The data also revealed that for graduating cohorts (2010 - 2014), long-term absences comprised an average of over 25% of each cohort, having a negative impact on Innovation's ability to reach attendance and graduation rate charter goals. The trustees asked questions regarding Innovation strategies to reach long-term absentees to either get them to school on a regular basis or have them removed from the school roster.

The Board asked about Innovation's ability to bill for students who are considered long-term absentees. These questions were noted by Mr. Falla Riff and he will follow up with Principal Joseph to ensure best practices are being followed on the matter.

**6. Board Member Candidate Introduction: Jasmin Singleton (10 minutes/Chair, ED)**

Board Candidate Jasmin Singleton was presented to the Board. Ms. Singleton spoke about her work experience in the social services and with youth, her connection with the East Harlem Community, her experience as a Boys Town employee managing a program at Innovation, and her interest in joining Innovation's Board of Trustees. The Board asked questions concerning the connection between Ms. Singleton's work experience and the value she will be able to bring to the Board.

**7. Executive Session: Discussion & Vote on Candidate (10 minutes, Board)**

Mr. Sarkissian made a motion to move into Executive Session to discuss the Candidacy of Ms. Singleton. The motion was seconded and unanimously passed.

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A motion was made seconded and unanimously passed to come out of Executive Session.

Having determined that Ms. Singleton has the experience, skills and mission alignment to benefit Innovation, a motion was made by Ms. Karia, seconded by Ms. Massey, and unanimously passed to make Ms. Singleton a member of the Innovation High School board of trustees, Mr. Forde was asked to inform Ms. Singleton of the Board's decision and to proceed with the On-Boarding process.

**8. Board Recruitment (10 minutes/Trustees & ED)**

Mr. Forde informed the board that regarding potential board candidates Jaynemie Angbah and Darryl Tyree. Ms. Angbah has an extensive counseling and curriculum development background and Mr. Tyree has a background in marketing and leads college tours for students in Harlem and the Bronx. Resumes for these candidates will be provided by the next Board meeting for review.

**9. Other New Business**

None

**10. Public Speaking**

None

## **11. Adjournment**

A motion to adjourn was made, seconded and unanimously passed and the meeting was adjourned