



**Renaissance Charter High School for Innovation
Special Meeting of the Board of Trustees
June 14th, 2016 at 7:15pm
410 East 100th Street, New York, NY 10029**

Special Meeting Minutes

1. Roll Call

Chairperson George Sarkissian called the meeting to order. Board members Ivan Fraser, Sona Karia, and Ravneesh Sachdev were present, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Terence Joseph (Principal), and Mike Jolley (Consultant to the Board).

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building where Innovation High School is located at 410 East 100th Street New York, NY 10029.

3. Update on Assistant Principal Search

Mr. Joseph provided an update to the Board on the search for an Assistant Principal. He informed the Board that, having reviewed resumes from a number of applicants, the search committee had interviewed nine candidates. Mr. Joseph briefly reviewed the qualifications of the three finalists and stated that the search committee plans to involve several Board members in the final phase of the search and hopes to make a choice by the end of June. Mr. Joseph will provide Mr. Sarkissian and trustee Eboni Kirkland with contact information for the candidates to enable these trustees to interview the candidates and provide feedback before a final decision is made.

4. Update on Annual Performance Review

Mr. Sarkissian provided an update to the Board, stating that the review process for the Executive Director and Principal had been delayed due to the absence of several Personnel Review Committee members. He informed the Board that the Committee will need additional time to review performance

metrics and tools and have rescheduled their meeting for later in the month. He also discussed changes to the review process for the upcoming year determined by the Committee and the transition to a performance-based bonus for the Executive Director and Principal.

Extension of Executive Director Contract

Given the delay in the performance review process beyond June 30th, 2016, Mr. Fraser made a motion to extend all the terms and conditions of the Executive Director's current contract, including compensation, on a month-to-month basis until such time as the performance review could be completed. Mr. Sachdev seconded and the motion carried unanimously.

Extension of Principal Contract

Given the delay in the performance review process beyond June 30th, 2016, Mr. Fraser made a motion to extend all the terms and conditions of the Principal's current contract, including compensation, on a month-to-month basis including until such time as the performance review could be completed. Mr. Sachdev seconded and the motion carried unanimously.

11. Other New Business

Mr. Falla Riff informed the Board that a new Development & External Affairs Coordinator would likely start in July. He stated that Mr. Jolley would train the new Coordinator to work with the Board and assist with the transition in his capacity as consultant, that the candidate has extensive relevant experience, and is mission-aligned. The Board discussed the details of this transition and Mr. Jolley's role in assisting the Board going forward.

12. Adjournment

Ms. Sachdev motioned to adjourn the meeting and Mr. Fraser seconded. The motion carried unanimously and the meeting was concluded.