



Renaissance Charter High School for Innovation

Meeting of the Board of Trustees

November 17th, 2015 at 7:30pm

410 East 100th Street, New York, NY 10029

Meeting Minutes

1. Roll Call

Interim Acting Chairperson George Sarkissian called the meeting to order. Board members Jon Jelley, Sona Karia, Ivan Fraser, and Eboni Kirkland were also present, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Terence Joseph (Principal), and Mike Jolley (Consultant and Advisory Board member).

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building where Innovation High School is located at 410 East 100th Street New York, NY 10029.

3. Update on East Harlem Social Services Fair

Mr. Jelley provided the Board with an update on the Social Services Fair co-organized by Innovation and Boys Town NYC. He noted that the event was a success with approximately \$60,000 worth of clothing donated from several corporations and the participation of a wide variety of local social services agencies who met with attendees and provided information regarding the services they provide. He noted that the community schools working group will continue to meet to discuss ongoing partnerships and other possible follow-up from the event, including an analysis of a community needs survey administered to attendees of the fair

4. Update on Local Assistance Plan Designation

Mr. Falla Riff provided an update on Innovation's designation as a Local Assistance Plan (LAP) school by the New York State Education Department noting that Innovation is now not required to submit a diagnostic self-review as previously discussed. After discussion of the performance indicators used to determine LAP status, Mr. Sarkissian asked the School Management Team for a mid-year check-in on the school's performance to be provided in the January meeting.

5. Strategic Planning Update

Mr. Joseph distributed and reviewed a summary of various school data including staff feedback and attrition, distribution of professional development hours and activity, and highlights from the previous year's NYC School Survey and School Quality Snapshot. He discussed changes to school programming including learning walks and adjustments to programming and committed to providing an update in the January meeting including updated performance data as captured in the School Quality Snapshot.

6. Update on Staff Retention Strategy

Mr. Joseph and Mr. Falla Riff discussed adjustments to the staff performance evaluation process, additional supports for new teachers, and that they would conduct a more detailed analysis of exit interview and staff satisfaction survey results. The Board discussed the use of rubrics to evaluate the performance of the School Management Team as well and Mr. Falla Riff suggested the Personnel Review Committee meet to discuss this issue.

7. Other New Business

No other new business was discussed.

8. Adjournment

Mr. Jelley motioned to adjourn and Mr. Fraser seconded. The motion carried unanimously and the meeting was concluded.